

# HOLMWOOD PARISH COUNCIL

Clerk: Mrs Pat Clare

7 Medlar Court, Church Lane, Newdigate, RH5 5AW

Tel: 01306 632889 Email: holmwood.pc@btinternet.com

Dear Sir/Madam

Notice is hereby given that the Annual Statutory and the Ordinary Parish Council Meetings will take place on **TUESDAY 12 MAY 2015** at the Holmwood Village Hall , Warwick Road, South Holmwood, RH5 4NP, commencing at 7.30 pm

Yours faithfully

PAT CLARE

Clerk to the Parish Council

## ANNUAL STATUTORY MEETING

### AGENDA

- 1 Minutes. The Minutes of the Annual Statutory Meeting held on the 28 May 2014 were signed as being a correct record at the meeting held on the 17 July 2014.
- 2 To elect a Chairperson.
- 3 To Elect a Vice Chairman.
- 4 To Elect the Responsible Financial Officer.
- 5 To Elect a Representative to attend Mole Valley Rural Crime Panel and Holmwoods Highways Forum Panel.
- 6 To elect a Representative to attend SALC meetings.
- 7 To receive the unaudited accounts  
Cash Book Summary and Bank Reconciliation  
Fixed Assets Register
- 8 Review Register of Interests [link](#)

## ORDINARY PARISH COUNCIL MEETING

### AGENDA

1. To approve the Minutes of the Annual Assembly Meeting held on 12 March 2015.
2. To approve the Minutes of the Parish Council Meeting held on the 12 March 2015.
3. Matters Arising.
4. Village Hall.
5. Planning.  
[MO/2015/0633](#)
6. Playground.
7. War Memorial.
8. Insurance
9. Finance. To pass any cheques for payment.
10. Any other business
11. Set date for next meeting.