

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14 JANUARY 2016

Present: Mr John Chiverton Chairman
 Mr David Goldhawk Deputy Chairman
 Mrs Mary Mansell
 Mr Terry Mayne
 Mr Ian Foster
 Mrs Kathy Wheeler

 Mrs Jan Russell Parish Clerk

Apologies were received from Councillor Mr Stephen Cooksey and Mr Ian Fairbrother.

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19 November 2015

The minutes were then signed as a true record of that meeting by the Chairman. This was proposed by Mr Mayne and seconded by Mr Foster.

MATTERS ARISING

Grass Cutting, Church Drive - Mrs Mansell confirmed that the National Trust was not aware that their contractors were cutting this area as well as Burleys. The National Trust confirmed that they will tell their own contractors not to cut the grass in this area.

Planning Seminar, MVDC, Pippbrook - This meeting on 24 November 2015 was attended by members of Holmwood Parish Council but there were no effective discussions on any individual cases.

Waste Bin in Play Area - It was confirmed that this waste bin is now being emptied on a regular basis by MVDC contractors although the bin has not been replaced with a larger one.

VILLAGE HALL

Mrs Mansell confirmed that the drainage has now been dealt with by Peter Bray. However the gully between the Hall and the cottage is still allowing water to seep into the bedroom of the cottage. This will be dealt with as soon as possible.

PLANNING

Applications and Decisions

No planning applications or decisions that might be of interest to the Parish Council have been registered since the last meeting in November 2015.

Woodholm, Horsham Road, South Holmwood - The Parish Council have been informed that an appeal is being lodged to remove Condition 4 relating to application MO/2015/1241. This condition restricts hours of work at these premises. The original application was refused on 29 October 2015. It is intended that the ground floor of the premises would be used by an Holistic Medicine Practice, and the

upper floor as a flat. The back of the premises are being used by a mobile vehicle service unit. Parking and traffic on this site will be a major problem if the appeal is won and restrictions lifted. The front of these premises is National Trust land and they are fully aware of the problem. The Clerk will contact MVDC Planning to request current appeal details.

JR

PLAYGROUND

The litter bin in the playground has not been replaced for a larger one but is now being emptied regularly.

RISK REGISTER

Mrs Mansell and Mr Goldhawk have appraised the local area in great detail but it was emphasised that any issues could only be reported to the responsible bodies and not acted upon by the Parish Council. Having reported problems the Parish Council would be seen to have taken all necessary action to ensure attention is drawn to possible risks. There was very little else that could be done. The playground will be assessed by Wicksteeds in June this year and their findings will be circulated to the Parish Council.

Mrs Mansell said that earlier that week she had acted on behalf of the Parish Council when an unfortunate incident occurred at a culvert at the side of Scott House car park. A safeguarding grill was missing and unfortunately a dog fell into the culvert and was drowned. Mrs Mansell reported the missing grill to Thames Water and a new grill was fitted promptly. Hopefully this incident will prompt Mole Valley and Thames Water to look at poor drainage in this area. It was emphasised that any problems the Parish Councillors are informed of by residents should be reported to the Clerk for action.

DEFIBRILLATOR

Mrs Mansell said that further to previous discussions the Parish Council had been under the impression that the whole package for a defibrillator was being offered by the British Heart Foundation without charge. She was aware that the BHF had been given money to supply areas with these machines. Where early applications had been made to BHF defibrillators had been supplied without cost. However money had now run out and some later applications had been rejected. Holmwood Parish Council's application has been approved but it will cost £400 to have the defibrillator supplied. In addition the Parish Council would need to cover the cost of a DefibSafe Cabinet to house the defibrillator at a sum of £590.00 plus VAT and have this cabinet connected to an electrical supply. Mole Valley District Council have agreed to donate £300 towards these costs; Holmwood Village Hall £200 and Holmwood Village Club £100. The Councillors agreed that this was a small price to pay even if the defibrillator was only used to save one life. Training for using the machine was discussed and will be taken further once the machine has been delivered and properly installed. The Clerk will contact the Parish Council's insurance company to ascertain whether or not the defibrillator will be covered under the current policy for possible theft or vandalism. Mr Mayne proposed to go ahead with the purchase of the defibrillator and it was seconded by Mrs Wheeler. All in favour.

PARKING IN SOUTH HOLMWOOD VILLAGE

There had been no further response from Councillor Cooksey regarding parking restrictions in South Holmwood, particularly at the corner of Warwick Road and Norfolk Road. The Clerk will contact Councillor Cooksey again asking for his help in this matter. **JR**

IMPLICATIONS OF PROPOSED SCC CHARGE FOR DISPOSAL OF HOUSEHOLD WASTE AT TIP

Nothing further has been issued from Mole Valley District Council regarding this matter.

FINANCE

The following payments were approved:

<i>Invoice No</i>	<i>Payee</i>	<i>Amount</i>	<i>Cheque No.</i>	<i>Purpose</i>
51984	G Burley & Sons Ltd	£691.80	471	Grounds Maintenance
33789	J W Systems	£118.80	473	PC Maintenance
	British Heart Foundation	£400.00	472	Defibrillator

Financial Statement for period ended 14/01/2016

The financial statement was presented to the Council showing payments made to date, and those which are expected to be made before the end of the year. The balances at 14/01/2016 are £9,361.68 current and £2,409.18 reserve accounts.

The Parish Council does not envisage any major projects for the forthcoming year but Wicksteeds playground report later in the year could highlight the need to consider replacing some of the play equipment.

Precept

In order to calculate the Precept for 2015/16, figures were presented to Council showing the basic costs to run the council, and discussion took place on the likely additional expenditure which the Council will have to make over the year. Mrs Mansell suggested that Council request a Precept of £11,500 from MVDC. This was proposed by Mr Goldhawk and seconded by Mr Mayne. All in favour.

Mrs Mansell reported that the Internal Auditor Mr Pat Casey had resigned his position. Mrs Mansell said that on behalf of the Council she had thanked Mr Casey for his work. The Clerk will contact other Clerks to ascertain if there is an auditor currently working with other Councils willing to undertake Holmwood's audit. **JR**

FOOTPATH

The finger post at Betchetts Green Road has been tied to a fence post and is now back in place. Clearly this is just a temporary solution and will need permanent repairs. The Clerk will contact MVDC again to have the situation rectified. **JR**

BUS SHELTER - A24 SOUTHBOUND

The repairs to the roof of the bus shelter have still not been undertaken. The Clerk will contact MVDC to report the outstanding matter again and ascertain whether or not these repairs will be made. **JR**

ANY OTHER BUSINESS

East Surrey Wheels 2 Work - The Parish Council has received information about a scheme to hire out moped which includes rider training and all safety riding equipment. An information leaflet will be put up on the Parish notice board and will be included in the next newsletter.

Betchetts Green Road - The ditch on the left hand side of the road is now non-existent. The National Trust has been contacted to ask if this ditch can be reinstated to alleviate the risk of flooding.

Litter Bin, Church Lay-By - This litter bin was displaced and was found in the main road. It was moved and put onto the central reservation. Unfortunately the bin has now disappeared. The Clerk will contact MVDC to have the bin reinstated on the Church lay-by. **JR**

Alms Houses - Mr Maine said that these properties, which are for council tenants does not currently have a waiting list. If anyone knows of someone who might benefit from living in these beautiful houses, they should make them aware the waiting list is open. Details will be included in the next newsletter.

Subway under A24 - Mrs Wheeler said the subway is again full of litter and mess. This should be cleaned by MVDC on a weekly basis. The Clerk will contact MVDC to have this rectified. **JR**

DATE OF NEXT MEETING

This will take place at 7.30 pm on Thursday, 10 March 2016, at the Village Hall.