

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14 MARCH 2013

Present:	Mr David Goldhawk	Acting Chairman
	Mr Vic Mansell	
	Mr John Chiverton	
	Mr Tim Gamblen	
	Mr Terry Mayne	
	Mrs Mary Mansell	
	Mr Charles Hill	
	Mr Stephen Cooksey	SCC Councillor
	Cllr Caroline Salmon	District Councillor
	PC Jo Dootson	Attended part of the meeting
	PSCO Pat Booker	Attended part of the meeting

### MINUTES

### ACTION

Minutes of the Parish Council Meeting held on 17 January 2013. There was one correction to the Minutes under the section on Finance, 2<sup>nd</sup> paragraph:

Delete sentence: "There had also been a donation in May of £1091 to the Village Hall to cover building works."

Substitute that sentence with: "Costs of removing and blocking the fire escape door and removing the escape stairs at the Village Hall, part of the fire alarm installation, in the sum of £1091, was paid to Four Seasons."

After this amendment was made, the Minutes were approved and signed as being a correct record.

### MATTERS ARISING FROM MINUTES OF 6 DECEMBER 2012

Jubilee Oak Tree - The plaque for this tree is being organised by the National Trust.

A4 Subway Lights and Mirrors - One of the lights in the subway is now not working, and Pat Clare will contact Skanska to get this repaired. The vandalised mirrors have still not been replaced and Caroline Salmon agreed to chase this matter up.

PAC / CS

### VILLAGE HALL

Mary Mansell stated that there was little to report on the Village Hall. The money owed to the builder is gradually being paid off. The hall is being used more at the moment, which has produced more funds, and she expects to make £2000 available at the end of the month to help pay off the debt.

SC/MM

The roof will still need to be completely stripped and replaced in the not too distant future. Stephen Cooksey said there were two sources of funding - Surrey Community Action who give grants to village halls, and Surrey County Council also has money available to help village halls. Stephen will pass to Mary information about these, so Peter Bray can make applications to them.

A section of fencing at the front of the hall was removed some time ago to give access for a skip, and this will be replaced at some time in the future.

## PLANNING

The following matters were discussed:

### Decisions Made

32 Warwick Close - Erection of 1 dwelling adjoining property - APPROVED.

1 St Austell Place footpath - installation of telecommunications cabinet - APPROVED.

Lodge Farm - Change of use of buildings in connection with tyre fitting, supply of batteries, brakes, and wheel alignment. - Left in planners' hands to APPROVE subject to a legal agreement.

PAC

The Lodge Farm application was discussed. Concern was raised that the planning application for the existing business had been granted subject to Condition 4 which only allows Total Tyres to fit tyres and batteries. However, the business was breaking the original agreement by carrying out the fitting of exhausts and the servicing of vehicles. It was proposed that Pat Clare send a letter to Bob Primrose, the Enforcement Officer at Mole Valley, asking him to look at what is going on there, and check that they are complying with the conditions. This was proposed by Terry Mayne and seconded by Tim Gamblen. There were 5 for the proposal and 2 against.

### Applications Registered

West View, Norfolk Road, South Holmwood - erection of 2-storey extension. As there had been no objections from residents, the Council will not be commenting.

## FINANCE

Pat Clare reported that Mole Valley District Council will credit the Council with the first half yearly payment of the precept at the beginning of April. This will be £6050, plus an additional half yearly grant of £818.50 towards recreation costs.

The following payments were approved:

Wicksteeds (Painting of see-saw)	£438.00
Burleys (Groundwork)	£1,062.00
HM Rev & Customs (Clerk's Income Tax)	£109.20
Surrey C Assn of Parish & Town Councils	£16.00
Burleys (Cutting of Hedge)	£228.00
Mrs Clare (Clerk's mileage and other expenses)	£284.73
Mrs Clare (Clerk's 6 monthly salary)	£873.60
Holmwood Village Hall (Hire of hall by Council)	£60.00
Image & Co (Printing of newsletter)	£45.00
Burleys (Jet washing playground surfaces)	£306.00

Pat Clare reported that St Catherine's Hospice at Crawley had written requesting a donation to support their work. Mary Mansell proposed that a payment of £25 be sent to them and this was seconded by Terry Mayne.

PAC

## PLAYGROUND

Pat Clare reported that Wicksteeds have been instructed to repaint the see-saw.

TM

One of the seats has been vandalised and needs replacing. Terry Mayne will investigate the cost of purchasing mahogany or similar hard wood so this can be repaired.

MM

Mary Mansell reported that within the next few weeks the information board will be painted by her husband, so a sign writer can be approached to get it updated. Finger trap caps have been received from Wicksteeds. Mary Mansell will ask her husband to fit them where they are needed on the climbing frame.

PAC

Pat Clare reported that she had received an email from Rebecca Price expressing her concern about the play equipment which she feels needs renewing. She said at times the ground becomes so boggy that it is not possible to use the playground after periods of rainfall. She asked if she might investigate the possibility of upgrading the equipment and improving the surfaces in the area. Pat Clare will write to her and explain the conditions that the Council have in relation to the fact that the area is on loan from the National Trust and therefore we are limited as to what we can do (ie we are not allowed to put down a hard surface), but suggest that she may like to come and talk to the Council on this matter at the next meeting.

## WAR MEMORIAL

PAC

Pat Clare reported that she had met Rob Adam at the War Memorial to see if the National Trust is happy for some groundwork to be carried out at the site. It was proposed that two short sections of hard standing be put on either side of the approach to the memorial. These would each be approximately 5m x 1m and would probably be some form of substrate such as brick rubble, with a topping of road planings. Some additional paving slabs would be laid from the railings entrance to the memorial. Rob Adam had contacted Robin Satow who is the rural surveyor at the National Trust, who had said that this would probably be acceptable to the Trust. Pat Clare will now contact Robin Satow to take this matter further.

At the previous meeting Terry Mayne had offered later in the year to repaint the railings with Hammerite, along with two other volunteers. Pat Clare reported that she had checked with the insurers who had confirmed that the Council were covered for public liability providing the work was organised by the Council.

## ANY OTHER BUSINESS

Police Report - PC Jo Dootson attended the meeting to report on the recent crime statics for South Holmwood. There had been five offences - 1 burglary which was a domestic issue between partners, 2 cases of criminal damage (graffiti at the scout

hut, and damage to a parked vehicle), 1 theft of 1800 litres of heating oil, and 1 unlawful killing of a roe deer.

PC Dootson asked Council if they had noticed any difference to the traffic on the A24 following the speed limit reduction to 50 mph. It was generally felt that traffic had slowed. Council asked PC Dootson if she could provide information at the next meeting on the effect this may have had on road accidents.

PC JD

PC Dootson was thanked for attending the meeting.

Highways Forum - David Goldhawk reported on the recent meeting of this Forum. They had discussed the supply of salt. Stephen Cooksey said Surrey County Council fills all the bins in October/November, and then they try and refill them if there is snow. Terry Mayne suggested that there should be a salt bin at the top of Warwick Road but there is the problem of residents helping themselves to the salt in order to spread it on their own properties rather than on the road. Stephen Cooksey said that the Council are thinking of putting some colorant into the salt so it can be seen where the salt has been used. Councillors were asked to consider any site where an additional bin is needed and report this at the next meeting. Stephen Cooksey will probably be able to put forward a case for an additional bin.

ALL

There had been an improvement to the cycle route from Spook Hill to Beare Green. They had already made a start on the widening of the existing pathway, and this work will be extended once next year's budget is available.

There had been a discussion about the Mill Road Junction. Surrey County Council will carry out an assessment on the effects of closing this completely, so that traffic will have to use either the junction at Betchets Green Road or the one by Folly Lane.

A24 footpath - Charles Hill reported that the footpath on the A24 from Foxmead to Betchets Green Road was overgrown and very uneven... Pat Clare will ask Stephen Cooksey to see if this can be cleared and also contact Highways relating to repairing the uneven sections.

PAC / SC

Tyre Service Railings Mary Mansell said that white railings had been removed from outside the Tyre Service and mothers and children walking by there felt quite unsafe. Pat Clare will write to the National Trust to see if these can be reinstated.

PAC

Risk Assessment Register - A copy of the Wicksteeds Risk Assessment for this year has been added to the Council's Risk Assessment Register.

## DATE OF NEXT MEETING

The next meeting will be held on Wednesday, 15 May, 2013, at 7.45 pm. This will comprise three meetings - first the Annual Assembly Meeting, then the Annual Statutory Meeting, followed by the Parish Council Meeting.