

MINUTES OF THE ANNUAL STATUTORY MEETING HELD ON 15 MAY 2013

Present	Mr David Goldhawk Mr Victor Mansell Mr John Chiverton Mr Tim Gamblen Mr Terry Mayne Mrs Mary Mansell Mr Charles Hill Mr Wayne Monkman	(District Councillor)
Apologies	Miss Caroline Salmon Mr Steven Cooksey	(District Councillor) (County Councillor)

MINUTES

The Minutes of the Annual Statutory Meeting held on 16 May 2012 were approved and signed as being a correct record at the meeting held on 19 July 2012.

ELECTION OF CHAIRPERSON

John Chiverton was nominated by Mary Mansell, and seconded by Charles Hill. All in favour. John Chiverton thanked David Goldhawk, the outgoing chairman, for all his efforts.

ELECTION OF VICE CHAIRPERSON

Vic Mansell is not prepared to continue as Vice Chairman. It was proposed by John Chiverton and seconded by Terry Mayne that David Goldhawk serve as Vice Chairman, which he agreed to do. All in favour.

RESPONSIBLE FINANCIAL OFFICER

As existing Parish Clerk, Pat Clare will continue as Responsible Financial Officer.

REPRESENTATIVE FOR SCA OF P & TC

As in previous years it was decided to send a representative when a matter on the Agenda was of interest to Holmwood.

MOLE VALLEY RURAL CRIME PANEL and HOLMWOODS HIGHWAYS FORUM PANEL

Mr David Goldhawk has agreed to continue to attend these meetings where appropriate.

TO RECEIVE THE UNAUDITED ACCOUNTS FOR 2011/12

Pat Clare presented the unaudited accounts for 2011/12. Tim Gamblen pointed out that there was a discrepancy in the figures. David Goldhawk proposed that the accounts be adopted with the proviso that the query raised by Tim Gamblen be checked by Pat Clare, and the Council advised of her findings. This was seconded by Mary Mansell. It was later discovered that the document circulated was the first version of the accounts which had subsequently been amended. The Accounts will be formally adopted at the next meeting.