

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19 MAY 2016

Present: Mr John Chiverton Chairman
Mrs Mary Mansell
Mr Ian Foster
Mr Ian Fairbrother
Mrs Kathy Wheeler
Councillor Claire Malcomson
Councillor Wayne Monkman
Mrs Jan Russell Parish Clerk

Apologies were received from Mr David Goldhawk, Mr Terry Mayne, County Councillor Stephen Cooksey and Councillor Clayton Wellman.

MINUTES OF THE ANNUAL ASSEMBLY HELD ON 10 MARCH 2015

The minutes were signed as a true record of that meeting. These were proposed by Mrs Wheeler and seconded by Mr Fairbrother.

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10 MARCH 2015

The minutes were discussed and then signed as a true record of that meeting by the Chairman. These were proposed by Mrs Wheeler and seconded by Mrs Mansell.

MATTERS ARISING

Parking in Village - This matter is being addressed by Councillor Cooksey with Surrey Council Council. There is nothing further that the Parish Council is able to do. It is hoped that the County Council will be able to address the serious problem of parking on the corners of the roads in the village.

Risk Assessment - There is nothing further the Parish Council can do regarding cars belonging to both residents and visitors being driven the wrong way up part of Warwick Road which is the one-way street in the village. Signs have been erected and are clearly visible. There are also markings on the road indicating it is a one-way street.

Internal Audit - A new auditor has been appointed and the internal audit for Parish Council accounts ending March 2016 will take place on 10 June 2016.

Grass Cutting - The central reservations along the A24 are now only being cut along the edges but the intersection areas are being cut right back to aid visibility whilst turning.

Drainage at Scott House Car Park - the culvert has now been fenced off and a grill placed over the drainage area.

VILLAGE HALL

Mrs Mansell told the meeting that there was very little to report at the present time. However the hall was being well used but the problem of parking is exacerbated when there is a function. Mrs Mansell then outlined the income and expenditure for 2015/2016 to the Council. This includes the cottage which shows a small profit from the rent.

PLANNING

The Clerk outlined the planning applications and decisions that had been raised since the last meeting which relate to the Parish.

MO/2016/0545 - Devon House, Horsham Road, South Holmwood. The application asked for the removal of Condition 11 of Planning Permission. A decision is pending.

MO/2016/0094 - Scammells Corner, Red Lane, South Holmwood. The application was regarding the erection of an acoustic fence to the front boundary. The application has been approved.

MO/2016/0584 - Lodge Farm, Lodge Lane, South Holmwood. The application was for the erection of a storage barn. The application is still under consideration.

MO/2016/0522 - 5 St Austell Place, Warwick Road, South Holmwood. The application was for the erection of a single storey side extension, porch and conversion of garage. A decision is pending.

The Council raised concerns regarding the building at St Austell Place as the property is close to the A24 and nearly opposite the GP surgery. If permission is granted for these building works there might be a problem with the parking of commercial vehicles and delivery of materials which could represent a hazard in the one-way street. Concerns have been lodged with Mole Valley District Council Planning Department and an acknowledgement has been received. Councillor Malcomson has kindly agreed to take this matter up with MVDC on behalf of the Parish Council.

FINANCE

The income and expenditure statement for 2015/2016 was presented to the Council outlining the expenditure over the past year. The closing balance at 31 March 2016 was £6072.13. The Council had received financial donations from Holmwood Village Hall, Holmwood Club and MVCD to help with the cost of purchasing the defibrillator. The Village has been very fortunate to have had the DeFibSafe cabinet installed by Mr Steve Jolly, without any cost to the Parish Council for materials or time. The Council has written to Mr Jolly thanking him for his kind assistance.

The following payments were approved:

<i>Invoice No</i>	<i>Payee</i>	<i>Amount</i>	<i>Cheque No.</i>	<i>Purpose</i>
	GACC	£10.00	485	Membership subscription
21671771	Zurich Municipal	£418.69	486	Insurance Cover

BUS SHELTER

The bus shelter on the southbound side of the A24 is still in need of repair. After several unsuccessful approaches to MVDC the matter has been passed to Councillor Cooksey and he is dealing with this on the Council's behalf.

UNDERPASS BARRIERS

Barriers leading into the underpass have been installed although initially they were placed so that mobility scooters could not access this pass. The barriers were then relocated but were not fixed properly and they have become loose. Councillor Cooksey is now dealing with this matter on the Council's behalf.

CYCLEWAY

This matter was being dealt with by Surrey County Council Highways Department. SCC has confirmed that there is a shortage of funds to progress with this but some work to clear the cycleway has been carried out by Community Services but it has not been completed. The work carried out by this team has been done very well and the Parish Council would like to see it restarted. The Clerk was asked to contact SCC Highways.

JR

WAR MEMORIAL STEPS

Mrs Mansell has contacted Burleys regarding having a handrail fitted to the south side of the steps leading to and from the War Memorial. It was suggested that the handrail should be in keeping with the design of the rail that is already in place around the perimeter of the memorial. An estimate for this work is still to be received.

HOLMWOOD VILLAGE PRODUCE ASSOCIATION

The Parish Council was contacted in April by the Chairman of the HVPA regarding the condition of the footpath which leads to the Old School Field where the show takes place. Concerns were raised that the path would be muddy if the weather was wet or unsafe if the ground conditions were dryer. This matter has been addressed by Hannah Gutteridge from Surrey County Council as it is their responsibility. Ms Gutteridge has responded directly to HVPA regretting that there are no funds available to make repairs but an inspection will take place to find out if anything can be done to make walking along the path safer.

GRANDON LODGE

The Parish Council has been made aware of building works that are taking place at Grandon Lodge. The PC has contacted MVDC and their building control surveyor has visited the site and confirmed that all was in order. However MVDC will be arranging a further site visit with the planning agent and the owner. Councillors Malcomson and Monkman will look at developments at the site on behalf of the PC.

ADZUNA

The Parish Council was contacted by Mr Stephen Pritchard to ask if details regarding Adzuna.co.uk could be added to the Council's website. Adzuna is a search engine which helps local people find local jobs. The Council discussed this and agreed that the website does not advertise and therefore it would be inappropriate to include these details. The Clerk will contact Mr Pritchard with the Council's decision.

JR

EROSION OF BANK OFF BETCHETS GREEN LANE

A resident had contacted the Parish Council regarding the erosion of this bank. The Council has contacted the National Trust as unfortunately this is not a Parish Council matter. The National Trust will now make an inspection of the area and contact the resident with an update. In the meantime sandbags have been placed by the bank to try to counteract any further erosion.

DATE OF NEXT MEETING

This will take place at 7.30 pm on Thursday, 30 June 2016, at the Village Hall and will include the approval of the audited accounts.