

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19 NOVEMBER 2015

Present:	Mr John Chiverton	Chairman
	Mr David Goldhawk	Deputy Chairman
	Mrs Mary Mansell	
	Mr Terry Mayne	
	Mr Ian Foster	
	Mr Ian Fairbrother	
	Mrs Kathy Wheeler	
	Mr Stephen Cooksey	County Councillor
	Mr Wayne Monkman	District Councillor
	Mrs Jan Russell	Parish Clerk

Jan Russell the newly appointed Clerk to the Parish Council was welcomed to the meeting by the Chairman, and the contract of employment was duly signed.

Apologies were received from District Councillors Mrs Claire Malcomson and Mr Clayton Wellman.

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10 SEPTEMBER 2015

Mr Mayne asked for the last paragraph under the heading **PLAYGROUND** to be amended to read - "*Mr Mayne agreed to monitor the situation regarding the emptying of the litter bin.....*"

The minutes were then signed as a true record of that meeting by the Chairman. This was proposed by Mr Goldhawk and seconded by Mrs Wheeler.

## MINUTES OF EXTRAORDINARY PARISH COUNCIL MEETING ON 14 OCTOBER 2015

The minutes were signed as a true record of that meeting by the Chairman. This was proposed by Mr Goldhawk and seconded by Mr Foster.

### MATTERS ARISING

English Rural View on "Right to Buy" - Mrs Mansell reported that she had received a letter from the English Rural Housing Association informing the Council that agreement had been reached that would exclude the English Rural Housing Association from the new regulations relating to Right to Buy. There was still more negotiation to take place however, they were confident of the outcome.

Brooklyn, Horsham Road RH5 4HG - It was reported that the National Trust was happy with the current situation relating to the driveway.

Buckingham Road/Betchets Green Road - It was reported that the greenery had not been cut back but was now dying off naturally. The National Trust was reportedly trying to leave this area for insect and butterfly habitation. The Parish Council would review the situation next spring and if necessary approach the National Trust again.

## VILLAGE HALL

Mrs Mansell stated that the Gas Safety Certificate for the cottage had been obtained. The decoration to the bedroom has now been completed and all the light bulbs in the Hall have been renewed. However water is seeping through into the bedroom of the cottage this is now being investigated. The drainage from the cottage does not run away properly and it has been found that this drainage is only a soakaway drain and needs to be connected to the main drainage, Peter Bray is organising these works. This is the same situation that existed on the east side of the Hall. The Village Hall will have sufficient funds to cover the costs.

## PLANNING

### Applications Received

It was confirmed that the Parish Council had written to Mole Valley District Council withdrawing its objection to The Lodge, Oakdale, Mill Road. Nothing further has been heard from MVDC and it was agreed that the information originally posted on the website was misleading. Mole Valley had been informed of this concern.

The following applications and decisions have occurred since the last meeting in September.

### Applications Registered

25 Warwick Close, South Holmwood - Demolition of garage, erection of a new two bedroom house. This is a new planning application, however, the Council did not object.

26 Warwick Road, South Holmwood - Certificate of Lawfulness for a proposed development in respect of a single storey rear extension. Parish Council will not object as similar has been done to the adjoining property.

### Decisions Made

Woodholm, Horsham Road, South Holmwood - Removal of Condition 4 relating to MO/2015/1241 - This Condition is the removal of restricted hours of work. - REFUSED - 29/10/2015.

Wymbleton House, Henfold Lane, South Holmwood - Conversion of existing stable buildings to form 3 No. dwellings - MO/2015/1224 - APPROVED WITH CONDITIONS - 29/10/2015.

Councillor Cooksey suggested that the Clerk forward copies of planning applications to District Councillors Malcomson and Wellman asking them to report back to the Parish Council if they foresee any problems. JR

## PLAYGROUND

G Burley and Sons estimate includes clearing the grass around the base of the new hedge. It is evident that this work has not been undertaken although it has been quoted for. The Clerk will contact Burleys to ascertain when this work is likely to be done. JR

The litter bin in the playground is too small and needs to be replaced. Councillor Cooksey suggested the Clerk contact MVDC to ask for a replacement. The Clerk will let Councillor Cooksey and District Councillor Monkman know when this request has been made. JR

## **DEFIBRILLATOR**

Mrs Mansell confirmed that the necessary application form had been completed and submitted to the British Heart Foundation. If the grant is approved contact will be made with MVDC to have the defibrillator sited within the village. There was a question regarding whether use of the defibrillator was covered by the Parish Council's insurance. It was agreed to look into this once further contact has been made by the BHF. It was agreed that should the defibrillator be installed it should be highlighted in the next Parish Newsletter.

## **PARKING IN SOUTH HOLMWOOD VILLAGE**

Councillor Cooksey confirmed that considerations regarding parking restrictions and the painting of white lines are dealt with once a year. He confirmed that he is happy to support the Parish Council with its request to have parking restrictions. It was agreed that any parking restrictions should be proposed locally particularly the corner of Warwick Road and Norfolk Road. The Clerk will submit a formal letter to Councillor Cooksey asking for his help to investigate parking restrictions within the Village. **JR**

## **A24 INTERSECTION MILL ROAD**

There is still a problem with this crossing and it is not something that the Parish Council can deal with. Councillor Cooksey confirmed that this is a matter Highways would deal with. The Clerk will contact Councillor Cooksey formally asking for assistance. **JR**

## **IMPLICATIONS OF PROPOSED SCC CHARGE FOR DISPOSAL OF HOUSEHOLD WASTE AT TIP**

Councillors Malcomson and Wellman will report back to the Parish Council on this. Councillor Cooksey confirmed that SCC had made a list of proposed options to this service. A petition is still ongoing and definite proposals are still to be made available.

## **FINANCE**

There was no financial statement submitted at this meeting. There were no cheques to pass for payment.

It was confirmed that the end of year balance at the end of the current financial year would be between £2000 and £3000 once the safety surfacing works in the children's playground had been paid.

£340 from the Environment Improvement Grant received from MVDC is to be used to pay G Burley and Sons for work on the footpath (clearing the overgrown bushes). This work does not appear to have been commenced. The Clerk to contact Burleys.

Playground - Wicksteeds quotation of £3464 plus VAT to replace the safety surfacing under the see-saw was discussed. At the present time the surfacing was proposed as a medium risk but to leaving it unattended would undoubtedly increase the risk. Therefore nothing would be gained by postponing the works. Mrs Mansell proposed the work be done now and it was seconded by Mr Goldhawk. The Clerk was asked to contact Wicksteeds to carry out these works and obtain a report on the condition of the expected life of the existing playground equipment in June 2016. **JR**

Audit - External auditors BDO have passed unaltered the figures given by the internal auditor. These were approved by Mrs Mansell and were seconded by Mr Goldhawk. All in favour.

Responsible Financial Officer - Mrs Mansell proposed the Clerk as the new Responsible Financial Officer and it was seconded by Mr Foster. All in favour.

The Mandate Form for the change of Clerk were completed to be submitted to the Bank.

## **ANY OTHER BUSINESS**

Rural Crime Committee - Mr Goldhawk reported that he had attended the Rural Crime Committee and there were concerns regarding the reductions in Policing in the area. However these cuts will not include traffic police. It was agreed that Parish Councils should make their views and concerns known to the Committee. **JR**

Grass Cutting, Church Drive, South Holmwood - the area between Church Drive and the pond was being cut very severely. This is National Trust land they have their own contractors to undertake this work. Mrs Mansell said that she would speak to the National Trust about this.

Planning Seminar - MVDC is holding a Planning Seminar at their Pippbrook offices on 24 November and Parish Council members will attend.

## **DATE OF NEXT MEETING**

This will take place at 7.30 pm on Thursday, 14 January 2016, at the Village Hall.