

# MINUTES OF THE PARISH COUNCIL MEETING HELD ON 28 MAY 2014

Present: Mr John Chiverton Chairman  
Mr David Goldhawk  
Mrs Mary Mansell  
Mr Tim Gamblen  
Mr Terry Mayne  
Mr Charlie Hill  
Mr Wayne Monkman District Councillor  
PCSO Pat Booker For part of the meeting

Apologies: Apologies were received from Mr Stephen Cooksey

## MINUTES

## ACTION

The Minutes of the Annual Assembly meeting held on 13 March 2014 were approved and signed as a true record of what took place.

The Minutes of the Parish Council Meeting held on 13 March 2014 were approved and signed as a true record of what took place.

## MATTERS ARISING

There were no matters arising.

## VILLAGE HALL

Mary Mansell circulated the Village Hall Income and Expenditure Accounts for 31 March 2014. This consisted of two parts being the account held by Mr Bray relating to the letting of the cottage and covered all remedial works required at the Hall and Cottage, including the Club premises, and the second the account for the letting of the Hall and all Statutory Expenses. The tenant has signed another 12 year lease. In the future all monies will be under one account Holmwood Village Hall.

David Goldhawk proposed a vote of thanks to Peter Bray for the work that he has been doing, and continues to do. He also proposed a vote of thanks to Mary because of the work she does relating to the everyday running of the Hall.

## PLANNING

### Decisions Made

Westleigh Cottage, 6 Warwick Road - erection of single storey rear extension. Approved with conditions 12/4/2014.

Mill Lodge, Mill Road - erection of replacement outbuilding. Approved with conditions 12/4/2014.

## Applications

Dorking Tyre Services, Horsham Road - change of use of ground floor to holistic practice, submitted 8/4/2014. Letter sent by council supporting National Trust's objection to this application on the grounds of additional parking of vehicles.

Moorfield, Mill Road - reduce crown of beech tree by 2 metres, submitted 11/3/2014. No objections raised by Council.

Swires Farm, Henfold Lane - composting facility. Further amendments to the application were submitted in April 2014. It proposed that they would put up lots of signs so their vehicles would not go fast. Letter had been written to Surrey County Council reiterating the Council's concerns.

Rural Housing Enabler - John Chiverton reported that Louise Williams works with parish councils to assess if there are any local housing need and, if desired, to then look at potential land for the development of a small number of homes for local people. She had asked if it would be possible to come along and talk with members of the PC with a view to conducting a needs survey. She had been sent a reply that there would be little point in her coming to see the Council as it was felt that we do not have any need for that type of housing. The last time we had affordable housing in the village, we had problems in getting people to take them up.

## **PLAYGROUND**

The Clerk confirmed that Wicksteeds had now painted the Sputnik at a cost of £358 + VAT. They have been asked to do another risk assessment inspection at the end of the June.

Burleys have jet washed the hard surfaces in the playground at a cost of £312 + VAT. Also they had been asked to clean the backs of the wooden seats, and Terry Mayne will check on whether this has been done. He will also check on whether the backs of one of the seats needs repairing, as Ian Parsons had reported that in his opinion, repair was not necessary.

**TM**

The notice about dogs not being allowed in the playground is taking a long time. The board is now available, and Mary Mansell will arrange to get the lettering put on it so it can be fitted. The dog bin will be moved outside the playground. A letter had been sent to Mr and Mrs Buckton, advising them that the notice will be up within the next week or two, but it was also pointed out to them that it is very difficult to police, but it was hoped that there will be a considerable improvement in the state of the grass afterwards.

Charlie Hill suggested that the Council might consider purchasing a "Playground for Pensioners". He said he would prepare a paper on this for the next council meeting. The main problem would be finding the right location.

**CH**

## **WAR MEMORIAL**

All the work has now been completed at a total cost of £12,173 plus VAT. Mary Mansell asked Pat Clare to speak to Burleys about cutting the grass, and particularly the grass beneath the railings, before June 17, when the taxis are coming to the village.

**PAC**

Mary Mansell proposed that as the Memorial has got a new flag pole, we should purchase a new Union Jack at the cost of £57, Terry Mayne seconded it.

## FINANCE

### The following cheques were approved for payment:

Wicksteeds Leisure Ltd	£429.60	Painting Sputnik
Archer Stone	£966.00	Memorial restoration
Zurich Municipal	£335.39	Insurance
G Burley & Sons Ltd	£7635.80	War Memorial railings and flag pole
G Burley & Sons Ltd	£3732.00	War Memorial ground work
G Burley & Sons Ltd	£312.00	Jet washing hard surfaces in playground
St Catherine's Hospice	£25.00	Donation
Surrey ALC	£262.24	Surrey ALC Subs
Surrey ALC	£17.00	LCR Annual Sub
Pat Casey	£150.00	Internal audit
GACC	£10.00	Donation
Dorking Museum	£10.00	Donation

### Receipts and Payments Account

This was circulated to the Council. The figures show that we will have a working balance of £1,663.00 to carry forward at the 31<sup>st</sup> March, 2014.

PC

After much discussion, it was agreed that, although the figures are correct, the layout of the document was not helpful. It was agreed that this document will be changed to make it easier to understand.

### To adopt Audited Finance Statement for 2013/14

The statements concerning the annual governance were read out to the meeting, were approved as true by the Council, and signed by the Chairman. Charlie Hill proposed that the Annual Return be approved, and this was seconded by Terry Mayne. There were 6 for the proposal and one against. The Accounting Statements were approved by the Council and signed by the Chairman and Clerk.

## ANY OTHER BUSINESS

Police Report PCSO Pat Booker presented the crime figures for May 2014, showing that there had been 4 assaults in one incident in Warwick Close which was now under investigation, 1 criminal damage to a double glazed window in Horsham Road, 1 criminal damage to a digger in Mill Road, and 1 possession of an offensive weapon in Horsham Road. Since the loss of the Casualty Reduction Officer, and the fact that the Police speed detection van had not been present for some time, the speed of many cars on the A24 were going well beyond the speed limit again. Council asked Pat Booker if anything could be done to get the Police speed detection van back to the A24 on a regular basis. Pat said that Jo Dootson now had responsibility for youth, but Pat, and PCSO Zuzana Sucha will continue to cover the Holmwood area, supported by PC Faye Howitt.

New District Councillor - Mary Mansell stated that Carolyn Salman had been our councillor for the last 12 years. As she has now resigned Mary suggested we write to her thanking her for all her help over the years. We have a new councillor - Stephen Musgrave who, once he has been sworn in, will be invited to our meetings.

PC

A24 Subway - David Goldhawk reported that there is now graffiti in the subway, and Pat Clare agreed to contact Mole Valley about getting this removed.

Young Offenders Rehabilitation Work - Pat Clare reported that there is funding now to finance projects for clearing up areas around war memorials. Also the SCC Youth Service is getting young offenders to make remembrance furniture. It was suggested that as the war memorial had now been significantly improved, the only areas which needs attention are the overgrown hedges alongside the path on the northbound carriageway of the A24. Pat Clare will contact Mole Valley District Council to see if this can be done.

PC

Grit Bin in Betchetts Green Road - Terry Mayne reported that this had now been moved to the side of the road - not by Surrey County Council workers, but by National Trust volunteers.

Overgrown hedges - Following a complaint from a member of the public, Pat Clare had written to the occupiers of two properties in Warwick Close, and to Warwick House, asking them to cut back the hedges which were a hazard to pedestrians. It was reported that these had now been cut back.

Mole Valley District Council - Standards Committee - An email had been received asking if the Council wished to nominate a representative to this committee. Charlie Hill said he would be happy to serve on that committee, and Pat Clare will reply to MVDC putting his name forward for election.

PC

Tasty Tuckers - This company, which operates a mobile fish and chip van, had written to Council asking if they could have permission to park their van in South Holmwood for one two hour period for one day each week. Pat Clare will contact the company to see if they had found a suitable place in the village.

PC

Tim Gamblen's Resignation - At the end of the meeting Tim Gamblen tendered his resignation as Councillor. This was regretted by the Council.

## **DATE OF NEXT MEETING**

The next Parish Council meeting will be on Thursday, 17 July, in the Village Hall, at 7.30 pm.