

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON 03 NOVEMBER 2016

Present: Mr John Chiverton Chairman  
Mr David Goldhawk  
Mrs Mary Mansell  
Mr Ian Foster  
Mr Ian Fairbrother  
Mr Terry Mayne

Mrs Jan Russell Parish Clerk

Apologies were received from Mrs Kathy Wheeler, Councillors Malcomson, Wellman, and Monkman and County Councillor Cooksey.

### 1. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 25 August 2016.

These minutes were discussed and with corrections made to Item 2 (ii) (should read Betchets Green Road) the Chairman signed these as a true record of that meeting. These records were proposed by Mr Fairbrother and seconded by Mr Foster.

### 2. MATTERS ARISING

- i) Cycle Way - Mrs Mansell advised the meeting that she had been informed that although there were funds available to continue clearing the cycleway, there was a lack of staff to undertake the work. The Clerk will contact Surrey County Council and ask for an update on the current position. **JR**
- ii) Parking Restrictions in Parish - The meeting discussed concerns that parking restrictions in the form of white lines, would be implemented very soon. However, the councillors understood that there should be a consultation period during November and December when all options would be considered. It was understood that objections to these restrictions had been received from members of the public. All objections had been passed to Surrey County Council. Ultimately the implementation of these restrictions was not a Parish Council matter but there was agreement that parking on the corner of Warwick Road was a safety issue.
- iii) Culvert in Redlands Lane - Mr Goldhawk reported that the culvert had been repaired and the work had been carried out very well. A safety barrier had also been erected.

### **3.VILLAGE HALL**

Mrs Mansell told the Council that Peter Bray was installing a toilet upstairs in the cottage. The bathroom was located downstairs and at the back of the cottage at present. Having this facility on the upper level would enhance the cottage.

The Village Hall had recently had the boiler serviced. Whilst the engineer was present he had been asked to look at two radiators that were defective. For safety reasons the radiators all have covers and these had not been removed for over 20 years. The engineer cleaned and repaired the two faulty radiators. Councillor Fairbrother and Mr Mansell had cleaned another and will clean the remainder. The engineer reported that the boiler was not working efficiently and the Village Hall Trustees are obtaining two quotations to install a new boiler which would prove more efficient. Mrs Mansell confirmed that a new boiler would function with the existing radiators. The majority of the radiator thermostats have been removed and the hall temperature will now be regulated from the wall thermostat. Mrs Mansell confirmed that there were funds available to undertake this work and the Trustees would not be asking the Parish Council for a financial donation.

### **4.PLANNING**

**MO/2016/0780 - Devon House, Horsham Road, South Holmwood.** Mole Valley District Council issued a refusal notice on this application on 19 October 2016, even though building works had already begun.

The Clerk will contact MVDC to understand why a refusal was issued when the original application had been approved. **JR**

**MO/2013/0747 - Kuoni Gardens, Mill Road, South Holmwood.** This application was made in 2013 to build two detached houses, one with integral double garage and one with detached double garage following the demolition of an existing building. The application was approved but to date the work is not complete and has almost stopped. The Clerk will ask MVDC for an up-to-date report on this planning application. **JR**

### **5.FINANCE**

The Clerk circulated a bank reconciliation statement which showed a current balance of £14,888.22 to 31 September 2016. There are no outstanding cheques.

The following payments were approved:

Invoice No.	Payee	Amount	Cheque No.	Purpose
1541930	BDO	£120.00	493	External Audit
56295	G Burley & Sons Ltd	£1262.06	494	Grounds Maintenance
56408	G Burley & Sons Ltd	£1245.60	495	War Memorial Handrail
731746	Wicksteed Leisure	£544.80	496	Safety Surface Repair
731747	Wicksteed Leisure	£248.80	497	Playground Repairs after Risk Assessment
	Image Company	£75.00	499	Reimbursement Autumn Newsletter

## 6. WAR MEMORIAL HANDRAIL

The handrail alongside the steps leading up the War Memorial has been erected. All councillors agreed that the rail look good and blend well. It has been expertly installed.

## 7. CHILDREN'S PLAYGROUND AND INSURANCE CLAIM

As discussed at the last Parish Council meeting a section of the safety surface in the children's playground has been damaged and the black fleck wet pour surface has now been replaced. This was not due to wear and tear but vandalism. After having the safety surface repaired it was agreed that the Clerk would make an insurance claim to recover some of the cost of this replacement. **JR**

The Parish Council has received complaints that the safety surfacing around the end of the slide is very slippery, causing children to fall. This section is several years old and it was agreed that the Clerk would contact Wicksteeds to ascertain what the recommended life cycle is of this material. Once this information is received a decision will be made on whether to upgrade the area. In the meantime Burleys have been asked to pressure wash the area. **JR**

The Council was informed that a seat, to the left of the slide, had been damaged. Three slats had been broken but it could be repaired. It was agreed to undertake these repairs in the Spring.

## 8. UNDERPASS BARRIERS

Surrey County Council installed the barriers for a second time but immediately after their installation the barriers were unscrewed from the fixings and removed. This criminal action was reported to the Police and Surrey County Council and since then

SCC have insisted that no further time or money will be spent trying to reinstall them. The Parish Council is very disappointed that no further action will be taken as it was agreed that on both occasions the barriers was inadequately installed. The Parish Council agreed that should any accident occur in the underpass in the future the risk would be SCC responsibility. The Clerk will write to SCC expressing its disappointment at this decision. **JR**

## **9. HEARTSTART COURSE**

Mrs Mansell reported that a very successful course was held recently. This course was run in conjunction with the recent installation of the defibrillator. The course was led by Murray Clark, a paramedic and his colleague Rachel Moon. All who attended found the session informative and interesting with practical demonstrations and a light-hearted video to end. Murray and Rachel gave their time free and in gratitude of this the Parish Council agreed to send a donation of £50 to the British Heart Foundation. This was proposed by Mrs Mansell and agreed by Mr Mayne. The Clerk will write a letter of appreciation and forward the donation. **JR**

## **10. GRANDON LODGE**

The Chairman confirmed that he had heard from Councillor Malcomson regarding the field at Grandon Lodge and she reported that only two caravans were on the site. The Chairman said this was not correct. The Parish Council is concerned with the field adjacent to Grandon Lodge, not the dwelling. It was agreed that a meeting should be arranged to meet Mole Valley District Council's Enforcement Officer at the site and the Clerk was asked to arrange this. The field was evidently being used as a car park or rubbish tip and it was suspected that a business was being run from there. If this is the case, then there is a change of use which for which a planning application had not be approved. **JR**

## **11. PROPOSED REMOVAL OF PUBLIC PAYPHONE**

British Telecom have issued instructions that the public payphone in Warwick Close would be removed because it was not being used. The Parish Council had responded to Mole Valley District Council, outlining that this was the only payphone in Holmwood. There were approximately 300 households in the village and not everyone, including a significant number of elderly people, have mobile phones. Mobile network coverage in Holmwood is very poor. Local Councillor Wellman had responded to MVDC on behalf of the Parish Council and the Clerk will contact Councillor Wellman thanking him for his support. **JR**

## **12. DATE OF NEXT MEETING**

This will take place at 7.30pm on Thursday 12 January 2017 at the Village Hall.