

**HOLMWOOD PARISH COUNCIL
MINUTES OF THE MEETING HELD ON 3 NOVEMBER 2022**

Present: Mr Keith Carter Chairman
Mr James Afford Vice Chairman
Mr John Chiverton
Mrs Mary Mansell
Mr Ian Fairbrother
Mrs Jan Russell Parish Clerk

Apologies: Parish Councillors Mr David Goldhawk and Rachel Snook. Surrey County Councillor Stephen Cooksey. PCSO Dylan Narendra. District Councillors Hobbs, Malcomson and Wellman.

1. MINUTES OF THE MEETING HELD ON 15 SEPTEMBER 2022.

The Council agreed the minutes of the Full Parish Council meeting to be a true representation of the meeting and were approved. Proposed by Councillor Mr Afford and seconded by Councillor Mr Fairbrother.

2. MATTERS ARISING FROM 15 SEPTEMBER 2022

None.

3. VILLAGE HALL

Councillor Afford informed the Council that additional quotes had been obtained regarding the fire alarm and extinguishers, but the fire safety subcommittee and Trustees agreed to proceed with the original quotation. The Risk Assessment carried out by Firecare has been received and a quotation has been requested from Surrey Fire for the necessary works as stated in the Risk Assessment. This would be circulated on receipt.

The Chairman said that enquiries had been made to Surrey County Council in the hope of obtaining a grant for these essential works but as the Village Hall account held sufficient funds SCC would not support any application for such a grant.

It was suggested that the hall letting charges should be increased.

The repairs to the hall floor will be dealt with in January and the leaks in the kitchen and issues with the toilets will be addressed.

4. UPDATE ON CHILDREN'S PLAYGROUND

An estimate has been received for repairs to the see saw. However, it was agreed that this should be put on hold for the time being.

The annual inspection has taken place which again identified a gap between the wet pour and the grass as being a substantial risk. Due to cooler, wetter weather, the gap has reduced and will not need to be addressed. No other risks were identified.

The increased cost of the inspection was discussed. It was suggested that Mole Valley might be able to undertake this at a more competitive rate. Councillor Mansell said that Mole Valley had inspected the equipment some time ago but had failed to produce a worthwhile assessment. It was also suggested that as the playground comprised all Wicksteed equipment, they would have a better knowledge and understanding of the apparatus. It was therefore agreed that future inspections would continue to be undertaken by Wicksteed.

5. NATIONAL TRUST

The Chairman confirmed that no further information has been received from the National Trust after the 14 September meeting. Councillor Mansell asked if a request could be made to the National Trust to cut back the vegetation along the footpath to Betchetts Green Road as the overhang was hindering pedestrians passage.

6. PLANNING APPLICATIONS

- MO/2022/1667 - Warwick House, 19 Warwick Road, South Holmwood. Erection of detached double garage. Decision pending.
- MO/2019/1641 - Carpel House, Horsham Road, South Holmwood. Importation of material to increase level to unused land to create benefit and to cover exposed sewer pipe. Refused by Mole Valley District Council. Appeal Lodged. Mole Valley and Holmwood Parish Council responded to PINS. REFUSED (AND DISMISSED ON APPEAL). Enforcement issues continue.
- MO/2022/0868 - Carpel House, Horsham Road, South Holmwood. Change of use of land to residential to allow the stationing of 1 No. mobile home for ancillary residential accommodation. Withdrawn.
- MO/2022/0969 - Betchetts Brook, Horsham Road, South Holmwood. Installation of timber effect cladding to upper external walls, changes to windows and doors. Approved with Conditions.
- MO/2022/1139 - Folly Farm, Folly Lane, South Holmwood. Erection of a two-storey side extension and single storey orangery following demolition of existing, including landscaping. Approved with Conditions.
- MO/2022/1302 - Haynes, 3 Oakdale, Mill Road, South Holmwood. Erection of rear extensions to first floor and loft including roof to porch. Approved with Conditions.

7. POLICE CRIME STATISTICS

The crime statistics for the parish had been received and circulated.

8. RESOLVE TO ADOPT RIALTAS TAX MADE DIGITAL ACCOUNTING SOFTWARE

Councillors were reminded that it was now necessary to apply for VAT refunds using a digital accounting package. Without the package, the Council could not claim the refund. A quote had been received from Rialtas Software for £427.75 with ongoing costs of £129 per annum thereafter for annual support, maintenance and single user licence. All Councillors agreed the software should be purchased. The motion was proposed by Councillor Mansell and seconded by Councillor Fairbrother.

9. TO ADOPT GENERAL POWER OF COMPETENCE

Councillors had received copies of this Competence. It was unanimously agreed the Parish Council would not benefit by adopting the policy and it was agreed that this should be included as an agenda item at the 2023 Annual Assembly and reviewed again.

10. FOOTPATH OVERHAUL FROM A24 TO BETCHETTS GREEN ROAD

The footpath from the A24 to Betchetts Green Road, which splits at the top end of the playground and goes across the playground to Betchetts Green Road and also down to Betchetts Green Road opposite woodlands, was overhauled and not reinstated during recent works by the gas company. This footpath is marked on the map as 528 and is a designated footpath. The

National Trust will be made aware of the path number and location and asked for it to be reinstated

11. EMERGENCY COLD HAVEN

Mole Valley have been approached for assistance with setting up this facility. It is suggested that the club room would be a more comfortable area to use. It would be necessary to obtain some financial assistance for this venture. The Clerk will contact both Mole Valley and Surrey County Council and enquire about applying for a grant.

12. FINANCE

Financial Statement and Bank Reconciliation

The Budget Analysis was circulated to all Councillors, showing a Current Account balance to the end of October 2022 of £9,468.26 and Reserve Account balance of £15,433.42.

After the November invoices have been paid there is £1,078.31 in VAT payments to be reclaimed.

The Council was reminded that there were still invoices to be received from I D Verde for work carried out in 2021/22 (£2,220.00) and 2022/23 (£2,332.00).

The Councillors were advised that the transfer of £10,000 from the Current Account into Reserves was actioned by cheque no 731.

Cheques passed for payment:

Invoice No	Payee	Amount	Cheque No	Purpose
819317	Wicksteed	£144.00	732	Playground inspection
5012	Image Co	£115.00	733	Newsletter printing
	Royal British Legion	£25.00	734	Poppy wreath donation

Online Banking

An application for this facility has been made and should be available by the January 2023 meeting.

13. DATE OF NEXT MEETING

The Council will meet again on 12 January 2023 at 7:00pm. and any matters for the precept should be presented.