

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON 10 JANUARY 2019

Present: Mr John Chiverton Chairman  
Mr David Goldhawk Vice Chairman  
Mr Ian Fairbrother  
Mr Ian Foster  
Mrs Mary Mansell  
Mr Daniel Pearson  
Mrs Jan Russell Parish Clerk  
District Councillor Claire Malcomson.

Apologies: Mr Terry Mayne, District Councillor Wellman and County Councillor Cooksey.

### 1. MINUTES OF THE PARISH COUNCIL MEETING 15 NOVEMBER 2018.

After the addition of Mr Ian Fairbrother as an attendee the minutes were read and approved as a true record of the meeting. Proposed by Mrs Mansell and seconded by Mr Foster.

### 2. MATTERS ARISING

- **Recycling Centre - Ranmore Road Dorking** - At the last meeting it was agreed that the Parish Council would respond to the consultation. This response would outline the increased problems with fly-tipping expected if the recycling centre was closed. Councillor Malcomson said that as chair of a committee concerned with fly tipping there was reason to believe that not all incidents were being reported, especially waste tipped on private land as Mole Valley was not responsible for removing this rubbish. If all incidents of fly-tipping are not reported the Council is unaware of just how often this happens. Councillor Malcomson asked that all incidents be reported.
- Surrey County Council had circulated information regarding a new Surrey Waste Local Plan (SWLP) that will cover the period 2018 to 2033. Representation can be made on the Submission Plan between 14 January and 24 February 2019. The Clerk will circulate this information and the Councillors will decide if the Parish Council should respond.
- **Horses on land adjacent to Grandon Lodge** - At the last meeting Mr Goldhawk expressed concern for the welfare of a horse tethered on the common. The Parish Council had reported this to the RSPCA, the Kilmarnock Horse Rescue and the Horse Welfare Society. There has not been any information from these Societies, but Mr Goldhawk informed the Council that the horse had been moved from its tethered position.
- **Blocked drain - Norfolk/Warwick Road** - Mr. Pearson reported that a drain on the junction of Norfolk/Warwick Road was blocked and causing flooding to a nearby property. Although this had been reported in December by Mr. Pearson there was no evidence that any action had been taken. Agreed that the Clerk should report this to Surrey County Council.

- **Land adjoining Carpel House** - Mr Chiverton informed the Council that he had received communication from Mole Valley (Jack Straw). It confirmed that a member of the Enforcement Team had visited the site regarding a mobile home and access tracks. Planning applications needed to be submitted covering both issues, at which time the Council will be able to make appropriate responses.

### **3. VILLAGE HALL**

Mrs Mansell informed the Council that there were few bookings but this was not unusual for the time of year, although regular users had booked. Mr Fairbrother asked when the heaters for the toilets were likely to be installed. Mrs Mansell confirmed that these could be installed once a suitable electrician was located. Mr. Fairbrother agreed to make enquiries.

### **4. PLANNING APPLICATIONS**

- MO/2018/0566 - Folly Farm, Folly Lane, South Holmwood. Erect replacement barn, C3 residential use with car barn and access. Appeal started 15 October 2018.
- MO/2018/1689 - Martindale, Horsham Road, South Holmwood. Refurbishment of existing annexe building including replacement pitched roof and cladding to external walls. Decision pending.
- MO/2018/1545 - Gable End, Mill Road, South Holmwood. Erection of part single/part two-storey rear extension. Decision pending.
- MO/2018/0364 - Halls House, 4 Old School Place, Horsham Road, South Holmwood. Erection of detached 3-bay garage at rear. The statutory consultation period ended and a decision on this application was still pending.
- MO/2018/1622 - Land adj. 6 Warwick Close, South Holmwood. Erection of 2 no. dwellings with associated parking. The Parish Council had responded to this application, supporting the application. Mole Valley had recently confirmed that only 1 no. dwelling was likely to be approved and asked for the Parish Council's consideration. All Councillors agreed that there would be no objection to a new planning application. The Clerk will write to Mole Valley and inform them of the Parish Council's response.

### **5. FUTURE MOLE VALLEY - MODEST RURAL VILLAGE ADDITIONS**

The Clerk informed the Parish Council of information received from a recent Clerk's meeting. No decisions on the proposed sites will be made until June 2019 after the forthcoming elections, other Parish Councils were disappointed with the way the consultation was being handled. It was again stressed that Holmwood was in a position that limited the number of new dwellings.

### **6. CHILDREN'S PLAYGROUND**

The Clerk will contact Councillor Cooksey and ask if the hatching alongside the hedge of the playground could be repainted. The hatching is now quite faint and clearer lines although not compulsory advise that there should not be any parking.

Wicksteed Leisure has now completed work on the areas of safety surfacing that had been highlighted in the Inspection Report and the invoice received.

Burleys have built up the area around the slide with top soil and sown grass seed invoice received.

Unfortunately, the bolts underneath the seat have still not been reduced in length but as this is not considered urgent, the matter will be dealt with at a later date.

Burleys have repositioned the Mono Hinge Self Closing safety gate to ensure that it now opens inwards. A quote had been received to cover this work but unfortunately had not been brought to the Council therefore the Council was disappointed to receive an invoice for this work. There is clear difference of opinion in the interpretation of the RoSPA installation guidelines. Burleys claim that they installed the gate correctly, but the Parish Council disagrees. The RoSPA guidelines state: *Gates should normally open outwards except where opening outwards causes a hazard.* The Parish Council strongly maintains that a gate opening onto a road is a dangerous hazard. The Parish Council had also received complaints from parents who also considered the initial installation incorrect. The Clerk will draft a letter to Burleys relating to this matter and circulate to Councillors for their comments.

Burleys had suggested provision of bollards outside the gated area, to warn pedestrians, cyclists and motorists of the children's playground. An estimate had been received for this work, but it was agreed that any decision would take place in the next financial year, i.e. May, in the meantime the Clerk would ask for an alternative quote for two bollards and not four.

It should also be noted that Burleys are the elected Contractors for the Council's grounds work at the playground.

## **7. RURAL CRIME ENGAGEMENT MEETING**

The Rural Crime Engagement have a meeting scheduled for 23 January 2019 at Mole Valley Council offices. Mr Goldhawk kindly agreed to attend on behalf of the Parish Council.

## **8. TIMETABLE FOR PARISH COUNCIL ELECTIONS - MAY 2019**

The Clerk informed the Council of the timetable for the forthcoming Parish Council Elections, this will be forwarded to Councillors. It was agreed that the Clerk would collect nomination packs from Mole Valley in February 2019 and distribute to all Councillors.

## **9. FINANCE**

The Clerk circulated a budget analysis, giving details of all payments to date and cheques awaiting payment. The bank reconciliation statement at 30 November 2018 was £6,602.73 current account and £3,412.76 reserve account.

The following cheques were passed for payment:

<b>Invoice No.</b>	<b>Payee</b>	<b>Amount</b>	<b>Cheque</b>	<b>Purpose</b>
6008	J W Systems	£132.00	620	IT Maintenance
71312	G Burleys	£322.08	621	Top soil & grass seed
72324	G Burleys	£918.48	623	Grounds maintenance 4 <sup>th</sup> qtr.
804440	Wicksteed Leisure	£691.20	624	Safety surface repairs
	<b>Total</b>	<b><u>£2,063.76</u></b>		

Mrs Mansell had prepared a precept/budget format. Taking into account the cost to run the Council and although there were no firm projects for the forthcoming year except the possibility of putting a sum towards any upgrade at the Playground and the provision of bollards at the Playground it was proposed by Mrs. Mansell that the sum of £12,500.00 should be the precept for 2019/20. This proposal was seconded by Mr Goldhawk. All in favour.

The Clerk informed the meeting that the external auditors Littlejohn had still not responded to the end of year audit submission. It was agreed that this was not a problem as the internal audit had been undertaken.

#### **10. WAR MEMORIAL**

Mr Foster informed the Council that the steps leading up to the War Memorial needed to be repointed. The Clerk will ask Burleys to quote for this work, but no decision will be made until the March meeting.

#### **11. SUBWAY:**

The Clerk had reported that there were lights not functioning in the Subway. This has been reported to Surrey County Council.

#### **12. DATE FOR NEXT MEETING**

The next meeting will be on Thursday 7 March 2019 at 7.00pm.