

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11 JANUARY 2018

Present: Mr John Chiverton Chairman
Mr David Goldhawk
Mrs Mary Mansell
Mr Ian Fairbrother
Mr Ian Foster
Mr Terry Mayne
Mrs Jan Russell Parish Clerk

In attendance: District Councillors Claire Malcomson and Clayton Wellman. Claire Mallalieu, Planning Policy Officer, Mole Valley District Council. (part time)

Apologies were received from County Councillor Stephen Cooksey and District Councillor Wayne Monkman.

Future Mole Valley - Modest Additions to Rural Villages.

Ms Claire Mallalieu had been invited to address the Parish Council meeting to give Councillors an update on the new Local Plan, Future Mole Valley, which will decide any changes to the area up until 2033. A consultation had been undertaken during the summer of 2017 on residents' issues and options. The main topic being new housing to accommodate future needs.

The consultation had shown that further work could be undertaken to existing town centres and there could be a limited release of employment sites. No new villages will be introduced but urban extensions could be considered in Leatherhead and Dorking. There could also be modest extensions to all rural villages which could revitalise existing villages with the addition of local services.

South Holmwood was more compact than other villages and at present had 206 dwellings. Ideally, the District Council would be looking for a 5-10% increase in housing in this area, which would amount to a maximum of 20 dwellings.

Consideration could also be given to lifting the Green Belt status within the Holmwood village boundary and possibly moving the boundary out at the north-west corner of the village.

The District Council's Green Field call for sites expires on 5 February 2018 and any landowners interested in the scheme should be encouraged to complete an on-line proforma found on Mole Valleys website. This is a district-wide initiative.

The Parish Council was asked to provide feedback to Mole Valley on any possible extensions to the village and what type of development would be considered.

Ms Mallalieu said that a consultation on preferred options would be held in the Autumn 2018. It is hoped that the new plan will be adopted by 2019 when it will be submitted to the examining inspector for ratification.

The Chairman thanked Ms Mallalieu for giving the Parish Council the presentation. It was then decided that this should be included as an agenda item at the next Parish Council meeting. The Chairman asked all Councillors to consider the plan and forward their views to him so that after discussion, a combined response could be forwarded.

Councillor Mrs Kathy Wheeler

Mrs Wheeler passed away just before Christmas having served as a Councillor since 2014 and prior to that a Parish Council Representative of the Holmwood Common Management Committee. The Council expressed their sadness at this news.

Mrs Mansell asked the Councillors to consider making a charitable donation in Kathy's memory. A list of Kathy's preferred charities was read out and it was unanimously agreed to give a donation of £50.00 to the World Wildlife Fund for Nature.

1. TO APPROVE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16 NOVEMBER 2017

The minutes were approved by Council and signed as a true record of that meeting. These records were proposed by Mr Fairbrother and seconded by Mrs Mansell.

2. MATTERS ARISING

- **Kerbstones**

Councillor Foster said that although the kerbstones in the bus layby had been repaired he had not been informed when the contractors had undertaken the work, and so had been unable to oversee the work.

- **Grandon Lodge**

The Chairman and Councillor Wellman are still working together on this matter. Contact had been made with Jack Straw from Mole Valley and the site had been viewed from the public footpath. However, no contact had been made with the owner or access onto the land. The Chairman and Councillor Wellman will both contact Mr Straw again for an update.

- **Blackbrook Road safety barriers**

Surrey County Council is currently working on Blackbrook Road. The work on one area is finished and the contractors are currently working opposite Four Wents Pond.

- **Parking Restrictions and Road Conditions, South Holmwood**

There had been further information on the illegal parking in the village. The double yellow lines are being ignored. Councillor Wellman agreed to speak to Mole Valley to try to get a traffic warden to visit the area and enforce the restrictions.

There has been no further information on the condition of the roads throughout the village and the Parish Council had been informed that 70% of the funding has now been withdrawn for roadworks by Surrey County Council.

- **Litter Bin Relocation, St Mary Magdalene Church**

The litter bin was still positioned outside the church Lych Gate, which is entirely inappropriate. It needs to be moved into the layby.

- **Camper Van parking**

Mr Goldhawk had put a letter from the Parish Council on the windscreen of the camper van, repeatedly parked in the bus layby. Since receiving the letter, the owner of the vehicle has refrained from parking in the layby.

4. VILLAGE HALL

Mrs Mansell said that work on the drains had been completed at a cost of £3,854.00 plus VAT. This was necessary work and could not be delayed. The heaters have not yet been installed in the toilets but assurance had been given that this would be done as soon as possible.

5. PLANNING APPLICATIONS

The following planning applications and decisions made since the last meeting had been discussed via email.

- MO/2017/1951 - The Cottage, Little Redlands, Redlands, South Holmwood. Erection of a replacement ancillary dwelling following demolition of existing building. No objection,
- MO/2017/1806 - Brooklyn, Horsham Road, South Holmwood. Erect single side/rear extension following removal of existing single storey rear element. Approved with conditions 18 December 2017.
- MO/2017/1889 - Lime Cottage, Mill Bottom, South Holmwood. Erection of two-storey rear extension and new front porch. Approved with conditions 15 December 2017.
- MO/2017/1497 - Flat 1, Laburnum Cottage, Horsham Road, South Holmwood. Erection of single storey rear/side extension. Approved with conditions 10 November 2017.
- MO/2014/1752 - Swires Farm, Henfold Lane, Beare Green, Dorking. The Clerk had contacted Surrey County Council for an update on the conditions imposed when planning permission was granted. A response is still awaited.

The Parish Council had received an invitation to send a representative to discuss the Regeneration of Dorking East. Mr Foster will represent the Parish Council.

6. COUNCILLOR VACANCY

To comply with regulations a notice advertising the Councillor Vacancy will be put on the Parish Council notice board. If Mole Valley District Council or the parish clerk receive 10 nominations from registered electors, an election will be held. If there are no nominations, a new Parish Councillor can be co-opted.

7. FINANCE

• Financial Statement and Bank Reconciliation

The Clerk circulated a spreadsheet giving details of all paid invoices to date, invoices awaiting payments and a list of payments due before the end of March 2018. It also showed the amount of VAT recoverable and the likely balance of the current account at 31st March, 2018. It also showed the current balance of the reserve account.

Pass Cheques for Payment

The following invoices were passed for payment.

	Cheque No	Payee	Net	VAT	Gross
11/01/2018	000590	G Burley & Sons	£746.73	£149.35	£896.08
11/01/2018	000591	G Burley & Sons	£746.73	£149.35	£896.08
11/01/2018	000592	G Burley & Sons	£746.73	£149.35	£896.08
11/01/2018	000593	JW Systems	£100.00	£20.00	£120.00
11/01/2018	000594	WWF for Nature	£50.00		£50.00

Precept/Budget 2018/2019

In order to calculate the Precept for 2018/19, figures were presented to Council showing the basic costs to run the council, and discussion took place on the likely additional expenditure which the Council will have to make over the year. This will include the possible installation of a self-closing gate at the children's playground, a quotation has been obtained in the sum of £1,417.92 plus VAT, a new parish council noticeboard, estimated cost including installation is £2,000, a possible donation towards the cost of the drainage work at the Village Hall. Councillors also discussed the balance of the reserve account, and noted that this had been £2,000 for the past 14 years. It was agreed that this figure should be increased to £3,000.00, It was proposed by Mr. Mayne and seconded by Mr. Fairbrother that the Council request a Precept of £12,500 from Mole Valley District Council. All in favour.

7. CHILDREN'S PLAYGROUND

The safety surfaces under swings, slide and roundabout have now been replaced and the necessary repairs carried out and invoices received and passed for payment.

8. TELEPHONE BOX

It has been reported that the telephone box at the corner of Warwick Close is very dirty. This telephone box is still in use, although BT is proposing removing it as it is not used often, the Council's decision was not to proceed further with this matter.

9. UNDERPASS

Mr Goldhawk has received correspondence stating that the underpass was not being cleaned. The Clerk had brought this matter to the attention of Mole Valley in May 2017. It was confirmed by Mole Valley that there was a maintenance rota for this area and it should be cleaned every 13 weeks, although this was not happening. Mole Valley also failed to find any record of the Parish Council's complaint. The Clerk will contact Mole Valley pointing out that the Council had complained previously regarding this matter and were concerned that members of the public were being told that no record of the Parish Council's concerns could be found.

10. SURREY WASTE LOCAL PLAN

The waste facilities at Ranmore Road, Dorking are only open three days a week. The Parish Council is disappointed that this decision has been made.

11. DATE FOR NEXT MEETING

The next meeting will be on Tuesday 13 March 2018 at 7.00pm.