

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12 JULY 2018

Present: Mr John Chiverton Chairman  
Mr David Goldhawk Vice Chairman  
Mrs Mary Mansell  
Mr Terry Mayne  
Mr Ian Foster  
Mr Ian Fairbrother  
Mrs Jan Russell Parish Clerk

Cllr. Wellman and Cllr. Malcomson part meeting.

Apologies were received from County Councillor Cooksey.

### 1. MINUTES OF THE ANNUAL STATUTORY MEETING 18 MAY 2018.

The minutes were then signed as a true record of that meeting. The records of this meeting were proposed by Mrs Mansell and seconded by Mr Foster.

### 2. MINUTES OF THE FULL PARISH COUNCIL MEETING 18 MAY 2018.

Mrs Mansell asked that a statement be included in Section (3) Village Hall to explain that the donation to be considered in the September meeting would be in respect of the new kitchen and drainage work. (Already carried out)

Goldhawk confirmed that he had agreed to continue as the Parish Council's representative on the Rural Crime and Highways Forum Panel, he believed this panel no longer met. However, a further meeting has been arranged for Wednesday, 18 July, which Mr Goldhawk will attend. These amendments will be made, the minutes then circulated to all Councillors and the Chairman will then sign the amended minutes.

### 3. MATTERS ARISING

- **Grandon Lodge**

The Chairman informed the Committee that there had been no further updates from Jack Straw, Executive Head of Planning at Mole Valley District Council. The situation was currently unchanged. The Chairman said he believed the Planning Contravention Notice had now been served.

- **Noticeboard**

The new noticeboard will be delivered to Councillor Mayne on Wednesday 18 July and will then be installed outside the Village Hall.

- **Playground Safety Gate**

Burleys have confirmed that the new safety gate will be installed at the children's playground before the schools break for the summer holidays.

## **VILLAGE HALL**

The repairs required to the radiators will cost £661.00 including VAT an order had been placed with Advance Heating. All radiator thermostats will be changed, and the room thermostat moved to a more efficient place. Mrs Mansell said that the radiators and pipework had been installed many years ago. The new boiler was working efficiently to inefficient radiators and pipework. All radiators have covers and pipework is covered with grilles, conforming to Health and Safety regulations.

## **5. PLANNING APPLICATIONS**

Four planning applications from within the parish had been received since the last committee meeting, and these had been discussed via emails. The Parish Council had not logged any objections.

- MO/2018/1036 - The Cottage, Little Redlands, Redlands, South Holmwood. Erect single storey pitched roof extensions and remodel existing ancillary dwelling. Out for consultation until 20 July 2018.
- MO/2018/0566 - Folly Farm, Folly Lane, South Holmwood. Erect barn to replace fire damaged building and a detached car barn, using existing access. Application refused.
- MO/2018/0450 - Lodge Farm, Lodge Lane, South Holmwood. Erection of 1 no. dwelling for an agricultural worker following removal of existing farm building. Application approved with conditions.
- MO/2018/0364 - Halls House, 4 Old School Place, Horsham Road, South Holmwood. Erection of detached 3-bay garage at rear. Statutory consultation period ended. Decision still pending.

## **6. VANDERBILT MEMORIAL**

Mrs Mansell informed the Committee about the memorial to Alfred Gwynne Vanderbilt, which is located alongside the A24 just in the Holmwood Parish Council border. Mr Vanderbilt, an American, was lost in the sinking of the RMS Lusitania, by a German U-boat in 1915. The memorial was erected by his English coaching friends, as Mr Vanderbilt had been known to have very fond memories of travelling from Horsham to London via Holmwood.. Mrs Mansell said that the memorial had become overgrown with bushes. As this memorial is on National Trust land, Mrs Mansell learned that the National Trust holds a trust fund to maintain this memorial. After contacting them, the area has been cleared, and is now visible from the A24.

## 7. FINANCE

The Clerk circulated a budget analysis, giving details of all payments to date, cheques awaiting payment. The bank reconciliation statement to 29 June 2018 was £10,044.15. The outstanding cheque from the last meeting had now been presented.

The following cheques were passed for payment:

<b>Invoice No.</b>	<b>Payee</b>	<b>Amount</b>	<b>Cheque No.</b>	<b>Purpose</b>
68276	G Burley and Company	£918.48	605	Grounds maintenance 1 <sup>st</sup> quarter
14378	Greenbarnes Ltd.	£1,362.66	606	Noticeboard
		<b>Total</b>		<b><u>£2,281.14</u></b>

The Clerk confirmed that Mulberry and Company had officially agreed to undertake the internal audit at the end of this current financial year and all documents relating to the external audit for 2017/18 had been forwarded to Littlejohn.

At the September meeting, the Committee agreed to discuss transferring £3,000 to the reserve account, a possible grant to the Village Hall towards the new kitchen and drainage work (already carried out) and a donation towards the annual veterans' taxi-day.

Mr Fairbrother told the Committee that some parking fines had been issued in the village to those parking on double yellow lines. This had deterred some drivers from illegally parking but some were still ignoring the lines.

## 8. DATE FOR NEXT MEETING

The next meeting will be on Thursday 6 September 2017 at 7.00pm.