

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 18 MAY 2017

Present:	Mr John Chiverton	Chairman
	Mr David Goldhawk	
	Mrs Mary Mansell	
	Mr Terry Mayne	
	Mr Ian Foster	
	Mr Ian Fairbrother	
	Mrs Jan Russell	Parish Clerk

In attendance: Ms Anna Hamer.

Apologies were received from Mrs Kathy Wheeler, Councillors Wellman, Malcomson and County Councillor Cooksey.

1. MINUTES OF THE PARISH COUNCIL MEETING HELD ON 28 FEBRUARY 2017.

Item (11) should say that Councillor Foster attended the Gatwick Arrivals Review meeting. Once the change had been made, these minutes were approved by the Chairman and signed as a true record of that meeting. These records were proposed by Mr Fairbrother and seconded by Mrs Mansell.

2. TO APPROVE THE MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD ON 14 MARCH 2017.

The total of the works agreed, repairing the safety surface and the two benches in the children's playground should read £8,786.25. Once the change had been made, the minutes were signed as a true record of that meeting. These records were proposed by Mr Fairbrother and seconded by Mr Foster.

3. MATTERS ARISING

Information had been received from County Councillor Cooksey on the following matters:

- Blackbrook Road safety barriers**

Councillor Cooksey confirmed that action to deal with this was promised over a year ago and we are told that the reason no progress has been made is that a solution is much more expensive than was originally anticipated. Much previously devolved highways funding has now been centralised and an application has been made to fund the repairs and an answer is awaited. The seriousness of this situation and the concern of residents are recognised everything will be done to move the situation forward.

- Cycleway A24**

There has been work undertaken over the past few months in extending the cycleway and clearing vegetation. A full report on the work that has been undertaken has been requested and it will be circulated as soon as it is received. There is funding for further work in the draft budget for 2017/18 but that is now subject to review because of the cuts in highways funding and no final decision has been taken. It is expected this will happen at the Local Committee meeting towards the end of June.

- **Underpass - A24 Holmwood**

The Council had received reports that the underpass was not being cleaned on a regular basis. Mole Valley District Council was contacted and assurance was given the cleaning would be part of the rota. Confirmation has been received that the underpass is now being cleaned regularly.

- **Parking Restrictions, South Holmwood**

The restrictions that are to be implemented are to put double yellow lines on the corner of Warwick Road and Norfolk Road to prevent parking on the corners. This was agreed over a year ago and has been through the necessary statutory approval and consultation processes. It is understood that the lining team is busy implementing the parking review in Mole Valley.

- **Grandon Lodge**

There is still no further information available regarding the problem of the field adjacent to Grandon Lodge. It appears this field is housing machinery and caravans and is presenting at a change of use. The Chairman will contact the Enforcement Officer at Mole Valley District Council and ask for an on-site meeting to discuss the matter. The Clerk will also report the matter on the Mole Valley website again. It was thought that Mole Valley did not fully appreciate why the Parish Council was so concerned.

4. PUBLIC QUESTIONS

Ms Anna Hamer addressed the meeting, and advised that as the proprietor of Heads Up! a neurological physiotherapy clinic for long-term stroke victims in Holmwood, she would be closing her practice and relocating out of the village. She would be applying for planning permission to have the clinic changed back to a private residence. She acknowledged that whilst the clinic was in operation there were problems with parking. The entrance to the practice presented problems to those patients who had mobility problems. The Chairman thanked Ms Hamer for coming to discuss her plans with the Parish Council and looked forward to the publication of the planning application.

5. KERB STONES ON BUS LAYBY, A24 NORTHBBOUND, HOLMWOOD

Mr Foster told the meeting the two to three years ago, granite kerb stones had been fitted on the bus layby. This kerbing was now deteriorating, with stones missing or become loose. This was a health and safety and trip hazard. The Clerk will contact Surrey County Council highways department, and report the matter, asking for action to be taken without delay.

6. VILLAGE HALL

Mrs Mansell told the meeting that evening bookings at the village hall were down. This was due mainly to the lack of parking in the vicinity of the hall. Refurbishment works on the hall have been agreed with a new boiler being installed at a cost of £3,129.00 including VAT and instruction for new independently controlled heaters in the toilets to be installed at a cost of £2,500. A decision to have a new kitchen fitted was also agreed. The Trustees are now looking at updating the lease. The accounts for the village hall were circulated and because of the income generated from the cottage, there was a significant balance in the bank to undertake necessary refurbishment works.

7. PLANNING APPLICATIONS

Two planning applications from within the parish had been received since the last committee meeting, and these had been discussed via emails. The Parish Council had not logged an objection to either application.

- MO/2017/0697 - 10b Warwick Road, South Holmwood, RH5 4NP

Two storey side extension and first floor extension over existing garage.

- MO/2017/0544 - 30 Buckingham Road, South Holmwood, RH5 4LB

Erection of single storey rear extension, first floor side extension and front porch following demolition of ground floor and first floor elements.

8. FINANCE

The accounts to 31 March 2017 had been circulated and discussed at the Annual Statutory meeting prior to this Parish Council meeting. A meeting has been arranged for the newly appointed Auditor Mark Mulberry to audit the accounts on 26 June. The unaudited accounts were accepted, and were proposed by Mr Mayne and seconded by Mr Fairbrother.

The following cheques were passed for payment:

Invoice No.	Payee	Amount	Cheque No.	Purpose
3576	The Image Company	£80.00	572	Spring Newsletter
2014	Surrey ACL	£268.25	573	Subscription
	Kent Surrey Sussex Air Ambulance	£200.00	574	Donation

Discussion took place and it was agreed to send a donation to the Air Ambulance. Proposed by Mr Foster and seconded by Mr Mayne.

9. UPDATE ON CHILDREN'S PLAYGROUND SAFETY SURFACE REPAIR

The Clerk confirmed that confirmation had been received from Wicksteeds, with an assurance that these repairs will be complete before the children break for the summer holiday. The Clerk will contact Wicksteeds and ask for a start date.

REPAIRS TO BENCH IN CHILDREN'S PLAYGROUND

Mr Mayne said that he will contact the carpenter and ask for a date when these works are likely to be started.

10. DATE FOR NEXT MEETING

The next meeting will be on Thursday 29 June 2017 at the earlier time of 7.00pm.