

HOLMWOOD PARISH COUNCIL

MINUTES OF THE ANNUAL STATUTORY MEETING HELD ON 16 MAY 2019

Present: Mr John Chiverton
Mr David Goldhawk
Mrs Mary Mansell
Mr Ian Foster
Mrs Jan Russell - Parish Clerk

Apologies: Mr Fairbrother, District Councillors Claire Malcomson, Clayton Wellman and County Councillor Stephen Cooksey.

In Attendance: Mr Keith Carter

CO-OPTION OF A COUNCILLOR

Mr Keith Carter was unanimously elected as a co-opted Councillor. Mr Carter signed a Declaration of Interest and Declaration of Acceptance of Office form.

SIGNING OF DECLARATION OF INTEREST AND ACCEPTANCE OF OFFICE FORMS

All Councillors signed their Declaration of Interest and Acceptance of Office forms.

ELECTION OF CHAIRPERSON

Mr Ian Foster was nominated as Chairperson by Mrs Mansell. There were no other nominations for the position. This proposal seconded by Mr David Goldhawk. Mr Foster was unanimously voted in as Chairman. Mr. Foster then signed the acceptance of Chairman Declaration.

ELECTION OF VICE CHAIRPERSON

Mr Goldhawk proposed Mr Chiverton as Vice Chairman. This proposal seconded by Mrs Mansell. Mr Chiverton was unanimously voted as Vice Chairman.

TO ELECT RESPONSIBLE FINANCIAL OFFICER

Mr Foster proposed that Mrs Russell (Clerk) be elected as Responsible Financial Officer, and this was seconded by Mr Goldhawk. All in favour

MOLE VALLEY RURAL CRIME PANEL and HOLMWOODS HIGHWAYS FORUM PANEL

Mr David Goldhawk agreed to continue attending these two panels on behalf of the Parish Council. All in favour.

TO REVIEW REGISTER OF INTEREST

There were no changes to the register to be reported.

ACCEPTANCE OF UNAUDITED ACCOUNTS.

The unaudited accounts were presented. This showed a balance to be carried forward of £5,928.29. Proposed by Mr. David Goldhawk, seconded by Mr. John Chiverton. All in favour.

The Internal Audit is scheduled for 22nd May.