

managing agent for the Hall. At the end of the meeting, Mrs Lester was satisfied that the way forward proposed in the Council's letter was satisfactory. Councillor Mansell mentioned that a treasurer still needs to be found and it does not necessarily need to be a Parish Councillor. It was agreed that the Clerk will now act as secretary. The Council was reminded that there is some repair work to the flooring in the hall that will need attention. Councillor Mansell also mentioned the need to address the condition of the gully between the existing building and the extension. Leaves collect here and could be the cause of water seeping through the roof.

5. UPDATE CHILDREN'S PLAYGROUND:

- Annual Inspection - The Clerk confirmed that the annual playground inspection has been arranged with Wicksteed. Councillor Mansell informed the Council that the repairs authorised from the last inspection were still outstanding. The Clerk will contact Wicksteeds and ask for these items to be undertaken without delay.
- Installation of litter bins - After some confusion the litter bins have now been installed in the playground, albeit that one is not in entirely the correct position.
- Additional Playground Equipment - The National Trust has confirmed that an additional piece of playground equipment can be installed in the playground, with no need to remove any existing apparatus. The Councillors agreed that local families should be consulted on preferred equipment. The Clerk will ask for suggestions to be emailed to the Council.

6. UPDATE REGARDING ID VERDE INVOICES

The Clerk informed the Council that to date, no invoices have been received from ID Verde for the annual grounds maintenance contract. The accounts office had been contacted but nothing has been forwarded.

7. PLANNING APPLICATIONS

- **MO/2021/1550 - Cyprus Villa, Horsham Road, South Holmwood.** Erection of single storey rear extension. The Councillors discussed this application and agreed that the extension would not have any detrimental effect on neighbouring properties and therefore had no objection to this application.
- **MO/2021/1152 - East Lodge, Vigo Farm, Horsham Road, South Holmwood.** Erection of a detached two storey garage/home office, gym and games entertainment room. Decision pending.
- **MO/2021/0553 - Holmwood Park, Mill Road, South Holmwood.** Erection of dwelling with associated hardstanding, parking and bin and cycle store following demolition of existing garages. Decision still pending.
- **MO/2021/1057 - 21 Warwick Close, South Holmwood.** Variation of Condition 2 of planning permission MO/2020/2222 for the erection of a single storey rear extension and side porch following removal of existing conservatory to facilitate conversion into 2 No. dwellings to allow the repositioning of the front door and porch to the east elevation. Approved with conditions.
- **MO/2019/1641 - Carpel House, Horsham Road, South Holmwood.** Importation of material to increase level to unused land to create benefit and to cover exposed sewer pipe. **Appeal lodged** - Parish Council responded to PINS.

8. COUNCILLOR TRAINING:

Councillors were reminded that two councillors had recently undertaken New Councillor training organised by Mulberry and Company. It was agreed that when any new training sessions are received, all councillors will be given the opportunity to attend.

9. TO CONSIDER APPLYING TO SMALL GRANTS COMMUNITY FUND FROM MOLE VALLEY DISTRICT COUNCIL:

The Council agreed that an application should be made to the Mole Valley Fund for a grant toward the new piece of playground equipment. Councillor Mansell suggested that an application also be made to the Wates Group. The Clerk will make the application.

10. FINANCE

• To review the Auditor's End of Year Report.

The end of year report from Mulberry and Company had been circulated to all Councillors. The Auditor has suggested that the council adopt a Privacy Policy (GDPR) and Standing Orders. The clerk will circulate NALC policies for consideration.

• Financial Statement and Bank Reconciliation

The financial statement up to the 30 August 2021 was circulated. The bank reconciliation statement to 30 August 2021 was £13,772.56. (Reserve account £15,430.77 to 27 August 2021).

• Cheques passed for payment:

Invoice No	Payee	Amount	Cheque No	Purpose
7570	JW Systems	£48.00	691	Email set-up
	J Russell	£1,248.00	692	Clerk's salary
	HMRC	£312.00	693	Clerk's income tax
	J Russell	£75.00	694	Clerk's expenses

11. DATE OF NEXT MEETING

The Council will meet again on 11 November 2021 at 7:00pm.

MATTERS FOR DISCUSSION AT CHAIRMAN'S DISCRETION:

- Councillor Mansell mentioned that over-grown condition of the central reservation along the A24. This is causing some sight line problems and could be a safety issue.
- Councillor Goldhawk asked if there was a reason why the oak tree on Holmwood Common was fenced off. District Councillor Hobbs suggested this might have been done by the National Trust as the tree might be infested by processionary caterpillar larvae.
- Councillor Mansell asked if the Clerk would organise a refresher training session on using the defibrillator.
- Councillor Mansell asked the Clerk to establish a price for the procurement and planting of trees on National Trust land at Betchetts Green Road. The Council had already agreed for this to be carried out.
- Councillor Mansell asked for the return of the Parish Newsletter.