

District Councillor Wellman mentioned the possibility of obtaining a discretionary grant, available from Mole Valley, which could assist the Village Hall financially. Councillor Mansell said this would be a decision for the Trustees to make, who had not considered it appropriate in the past. The Clerk will obtain information regarding making an application and forward it to the Chairman.

4. CHILDREN'S PLAYGROUND:

The Chairman advised the Council that he and Councillor Mansell had attended the playground that afternoon, with a representative from Wicksteed Leisure. A decision was taken regarding the positioning the two new pieces of playground equipment; a Masquerade multi play unit and a built-in ground trampoline. A revised quote has been requested as there could be a slight change to the price of the equipment and the use of grass matting safety surfacing instead of wet pour. Once the new quote has been received and if accepted by the Parish Council, a payment of 75% of the full price will be made, with the remaining 25% paid on completion.

The Chairman informed the Council that an application for a grant of £2,605.00 from Surrey County Council has been submitted to assist with the purchase of the new equipment.

It was agreed that the safety sign in the playground needs to be updated. The Clerk will obtain a quote for a new sign.

Councillor Snook asked the Clerk to ensure that both litter bins in the playground are emptied regularly and liners placed in the bins.

5. PLANNING APPLICATIONS

- MO/2021/1152 - East Lodge, Vigo Farm, Horsham Road, South Holmwood. Erection of a detached two storey garage/home office, gym and games entertainment room. Refused.
- MO/2021/1778 - Lodge Farm, Lodge Lane, South Holmwood. Erection of a new commercial unit following demolition of existing. Approved with Conditions.
- MO/2021/1783 - 6 Warwick Close, South Holmwood. Variation of condition 2 of approved planning permission MO/2020/1677 to provide 1 No. 3 bedroom dwelling attached to existing dwelling with off-stree parking, to raise rear dormer to rear elevation. Refused.
- MO/2021/1936 - Mill House, Mill Road, South Holmwood. Removal of the existing conservatory to the rear garden, erection of a ground floor front extension, masonry flat roof side extension using with 3 No. roof lights, erection of a first-floor extension, new windows and doors. Approved with Conditions.
- MO/2021/1901 - Lodge Farm, Lodge Lane, South Holmwood. Erection of an agricultural workshop 15.24m x 18.28m. Approved with Conditions.
- MO/2021/0881 Foley Cottage North, Henfold Lane, South Holmwood. Erection of a two storey side extension following demolition of single storey extension. Approved with Conditions.
- MO/2019/1641 - Carpel House, Horsham Road, South Holmwood. Importation of material to increase level to unused land to create benefit and to cover exposed sewer pipe. Refused by Mole Valley District Council. **Appeal Lodged.** Mole Valley and Holmwood Parish Council responded to PINS. Decision outstanding.

The Council was advised by District Councillor Wellman of further developments at Carpel House. After a site visit by a MVDC inspector, it appears there is change of use

of the land which requires planning permission, and an application is being prepared for submission to the District Council. A caravan/mobile home has been positioned outside of the recognised residential curtilage of Carpel House and this will also require planning permission.

6. 1 FERNHURST COTTAGES, FERNHURST GREEN, HORSHAM ROAD, SOUTH HOLMWOOD:

Councillor Afford mentioned that this cottage had been empty for at least three years and had suffered substantial water damage, which had affected the neighbouring cottage. A Dangerous Structure sign has been placed across the entrance porch. District Councillor Malcomson advised that the District Council had very little jurisdiction over empty properties, but she would make enquires regarding the current situation and report back to the Parish Council.

In the meantime, Councillor Afford will draft a letter on behalf of the Parish Council to Paul Anderson at Mole Valley, expressing our concern over a dangerous property adjacent to public access and enquiring if further action can be undertaken to rectify the situation.

7. RISK ASSESSMENT REVIEW

The Risk Register was updated to include the repairs to the playground. The readopted Register will be circulated to all Councillors and posted on the Parish Council website.

8. POLICE CRIME STATISTICS

Surrey Police had provided the Crime Statistics for the period 11 November 2021 to 13 January 2022. These had been circulated to all Councillors. No further information was available regarding listed incidents.

9. FINANCE

- **Financial Statement and bank reconciliation.**

The financial statement up to the 31 December 2021 was circulated. The bank reconciliation statement to 31 December 2021 was £19,082.32. There are no outstanding cheques. (Reserve account £15,430.77 to 30 November 2021).

- **Cheques passed for payment:**

Invoice No	Payee	Amount	Cheque No	Purpose
25298	Treeline	£816.00	701	Delivery 6 Trees
	Dave Guy	£224.00	702	Bench Repairs (playground)
7765	JW Systems	£802.80	703	IT Maintenance and email support
837106	Wicksteed Leisure	£1,885.44	704	Playground repairs
	J Russell	£430.80	705	Clerk's back pay
	HMRC	£107.70	706	Clerk's income tax (back pay)

- **Update on End of Year Audit**

The Council agreed that Mulberry and Company should be retained to undertake the end of year audit. The Clerk will ask for this to be undertaken in May, to allow

time for all cheques to be presented, VAT refund requested and received, and the March 2022 bank statement issued.

- **Agree Precept for 2022/2023**

Councillor Mansell had prepared a precept/budget format which identified the cost to run the Council. The cost of the new equipment for the playground had been taken into consideration, and the need to retain £3,000 for contingencies. After discussion and considering the recent pay increase for the Clerk and further defibrillator training, it was proposed that the sum of £13,500.00 should be precepted for 2022/2023. This was proposed by Councillor Chiverton and seconded by Councillor Afford. All in favour.

The Council will decide on the amount to be transferred from the Reserve Account into the Current Account once the updated quote is received from Wicksteed Leisure.

10. DATE OF NEXT MEETING

The Council will meet again on 3 March 2022 at 7:00pm.

MATTERS FOR DISCUSSION AT CHAIRMAN'S DISCRETION:

- The new road markings at the junction on the A24 Horsham Road junction with Mill Road were mentioned. No response had been received from Surrey County Council Highways from the Parish Council's last letter. The road markings have not improved this junction, as a major accident had happened recently and there have been several near misses. District Councillor Caroline Salmon will take up this matter and discuss it at Cabinet next week. It was agreed that the Chairman will draft a letter to SCC on behalf of the Parish Council asking for the layout to be reconsidered.

- Councillor Mansell mentioned the possibility of purchasing a new notice board. This will be included as an agenda item for the March meeting.

The Chairman asked councillors to consider for the next meeting, what projects the council could look to undertake over the coming year. For example, the Chairman mentioned planting more flowers within the village as the daffodils at the War Memorial always look attractive. Planting more daffodils and wildflower seeds were suggested. Councillor Snook mentioned purchasing bee bombs. The Clerk will obtain prices for further discussion at the next meeting.

- The Queens Platinum Jubilee celebration was discussed. The Council does have a beacon, but it will need a new gas cylinder. The Chairman asked all Councillors to consider how the Parish Council could be involved in the celebrations and to bring suggestions to the next meeting.

- Councillor Mansell informed the Council that she would not be standing for re-election in May. Councillors Chiverton and Goldhawk confirmed they will also stand down. The Chairman stressed the council must raise the need for new councillors in the next Newsletter asking for any persons interested to first contact the Clerk. The Clerk will start to prepare the new draft Spring edition ready for discussion at the next Parish Council meeting.