

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON 16 MAY 2019

Present: Mr Ian Foster Chairman  
Mr John Chiverton Vice-Chair  
Mr David Goldhawk  
Mrs Mary Mansell  
Mr Keith Carter  
Mrs Jan Russell Parish Clerk

Apologies: Mr Ian Fairbrother, District Councillors Wellman and Malcomson and County Councillor Cooksey.

### 1. MINUTES OF THE ANNUAL ASSEMBLY 07 MARCH 2019.

The minutes were signed as a true record of that meeting. The minutes proposed by Mrs Mansell and seconded by Mr Foster.

### 2. MINUTES OF THE PARISH COUNCIL MEETING 07 MARCH 2019.

The minutes were signed as a true record of the meeting. The minutes proposed by Mr Goldhawk and seconded by Mrs Mansell

### 3. MATTERS ARISING

- **Hatching outside the children's playground, Betchets Green Road**

The Clerk will again ask County Councillor Cooksey for his assistance in having the hatching repainted along the side of the hedge on Betchets Green Road to deter cars from parking in the vicinity.

- **Carpel House**

Mr Chiverton reported that nothing had changed since the meeting in March. He had not received any further information from the Mole Valley Enforcement Team.

- **Langdale, Horsham Road, South Holmwood**

Resolved.

- **Trustyres - Advertisement Signs**

Mr Foster confirmed that a Mole Valley Enforcement Officer had visited the site recently and had been shown photographic evidence that the signs in question had been in place for many years. Mr Foster said that the previous owners of the site had confirmed that there had not been any signs as Mole Valley had not allowed them to be displayed. Mr Foster confirmed that he will write to the Mole Valley Planning officer and follow the matter up personally but keep the Parish Council informed.

- **Gas Main Update**

Mr Foster confirmed that there was no further information available at present. The work will be delayed until permission to close the outside lines on both sides of the A24 is received.

### 4. VILLAGE HALL

Mrs Mansell confirmed that the heaters had been fitted into the toilets. The sterile unit is still to be fitted. Mrs Mansell circulated the Village Hall accounts these showed a carry forward balance of £29,368.44. Mrs Mansell confirmed that now there was a regular income from the rental of the cottage.

## 5. PLANNING APPLICATIONS

Planning applications received between meetings had been discussed by e.mail.

- MO/2018/0386 - Russett Cottage, Red Lane, South Holmwood. Erection of single storey side and rear extension and front porch. Decision pending.
- MO/2018/0335 - Stable House, Anstie Grange, Betchets Green Road, South Holmwood. Retrospective planning application in respect of replacement of an existing building to a larger building to be used as Nanny accommodation ancillary to existing stable house. Approved with conditions
- MO/2019/0249 - 9 Warwick Road, South Holmwood. Erection of replacement fence and installation of gate. Approved with conditions.

Two applications were discussed:

- MO/2019/0695 - Commercial storage building, Holmwood Park, Mill Road, South Holmwood. Prior notification of change of use, from commercial storage to private dwelling. The Parish Council has concerns regarding the current situation of the building. The immediate neighbours are challenging the statements made in the application, especially the suggestion that the building is in constant use. The building at present is four garages, and there is no evidence that the building is being used for general commercial storage. It was agreed that the Parish Council would respond to this application. Mr Chiverton will draft a response and all Councillors were asked to make comments before it is forwarded to Mole Valley Planning Department.
- MO/2019/0731 - Lodge Farm, Lodge Lane, South Holmwood. Engineering works for the restoration of degraded land and landscape works to create a native woodland. All Councillors agreed that there was no objections to this applicaion.

## 6. CHILDREN'S PLAYGROUND

At the last Parish Council meeting, the Councillors deferred making a decision regarding the installation of safety bollards on the verge outside the gate to the playground along Betchets Green Road. Mrs Mansell proposed that the quotation, totalling £711.56, should now be accepted and this was seconded by Mr Goldhawk. All Councillors agreed. The Clerk will inform Burleys and ask them to proceed with the work. It was agreed that prior to installation, a Councillor should meet on site to ensure that the bollards are positioned correctly.

Mrs Mansell then mentioned that a parent of a pre-school pupil had complained that the height of hedge along Betchets Green Road affected the sight lines when exiting onto Betchets Green Road from the Church drive. Mrs Mansell said that she had explained that the hedge height could not be reduced until August because of nesting birds. It was agreed that the Clerk would write to St Mary's Pre-school, explaining about the delay in cutting the hedge and reminding all parents to be vigilant when exiting onto Betchets Green Road. At the time of cutting the hedge it would be worth talking to Burleys in an attempt to reduce the height of the hedge at the junction.

## 7. POLICE CRIME STATISTICS

The Police had provided crime statistics for the village from March to May inclusive, which were circulated. 10 incidents had been reported.

## 8. RISK ASSESSMENT

Mrs Mansell informed the Council that the Risk Assessment should have been reviewed in January or March and any additions made to the Risk Register.

The re-pointing of the steps up to the War Memorial was mentioned in previous minutes and should now be added to the Register.

Wicksteeds Risk Assessment of the playground has been actioned.

## 9. HIGHWAYS

The Council discussed the road sign that had been blown over in the recent high winds. It was now laying in a precarious position which is potentially dangerous. The Clerk will write to Surrey County Council's Highways Department, asking if there are any plans to maintain and make safe road signs in particular those that have fallen over.

## 10. FINANCE

The Clerk will circulate a financial statement of finances from the 1<sup>st</sup> April, via email. The bank reconciliation statement to 31<sup>st</sup> March 2019 was £5,928.29. (Current account £2,513.85; Reserve account £3,414.44). The VAT refund, £1,412.52 was paid on 1 April 2019.

The following cheques were passed for payment:

Invoice No.	Payee	Amount	Cheque No.	Purpose
37429773	Zurich Municipal	£444.31	631	Yearly insurance
2179	Surrey ALC Limited	£289.78	632	Yearly subscription
4792	The Image Company	£65.00	633	Spring newsletters
4285	The Image Company	£28.80	634	File copies
	Reserve Account	£2,000.00	635	Transfer
	<b>Total</b>	<b>£2,827.89</b>		

At the last meeting, the Committee agreed to earmark funds to purchase a new piece of playground equipment. It was discussed that £2,000 should be transferred into the reserve account. This was proposed by Mrs Mansell and seconded by Mr Foster. All Councillors agreed.

## 11. DATE FOR NEXT MEETING

The next meeting will be on Thursday 11 July 2019 at 7.00pm.

Mr. Carter asked for the following items to be included on the Agenda for the next meeting.

- Parking in the Village
- Safety barrier on the Betchets Green Road side of the pond. - National Trust.
- Ranmore Road recycling centre
- Cutting of the verges along the A24.