

## MINUTES OF THE PARISH COUNCIL MEETING HELD ON 19 SEPTEMBER 2019

Present: Mr Ian Foster Chairman  
Mr John Chiverton Vice-Chairman  
Mrs Mary Mansell  
Mr Keith Carter  
Mr Ian Fairbrother  
Mrs Jan Russell Parish Clerk

In attendance: District Councillors Clayton Wellman, Claire Malcomson, County Councillor Stephen Cooksey and Mr Ford and his daughter.

Apologies: Mr David Goldhawk and Mr James Afford.

### PUBLIC QUESTIONS

Mr Ford addressed the meeting regarding the recently submitted planning application, MO/2019/0731, and how he planned to develop the site should planning permission be granted. The application was to change of use of part of the land from agriculture to a contractor's yard with ancillary cabins, containers, parking and boundary treatment (Use Class B8). Mr Foster asked if traffic management had been taken into consideration as there would be an increase in traffic and the lane leading to the site was single track. Mr Ford confirmed passing places were in place and confirmed that the contractors would not increase the traffic too much. The lane was busy with farm traffic at present. He also confirmed that there would be no additional parking in the lane but would be on site. The office facilities would not be permanent and that a welfare unit with showers and toilets would be located with the site. He mentioned that by using the site in this way, it would be creating employment within the parish. Mrs Mansell asked Mr Ford to ensure that neighbouring properties be informed of the proposals.

### 1. MINUTES OF THE PARISH COUNCIL MEETING 11 JULY 2019.

The minutes were signed as a true record of the meeting. Proposed by Mr Chiverton and seconded by Mrs Mansell.

### 2. VILLAGE HALL

Mrs Mansell confirmed that the bookings were still not very good but recently the Trustees has renegotiated the amount the Club pays toward statutory services. This payment covers gas, electricity and water bills only. The rental from the cottage continues to cover the cottage running costs and some refurbishments to the Hall. It was confirmed that there has not been any change in tenants and Mr Fairbrother asked if they were responsible for keeping the cottage yard tidy which was quite overgrown at present. Mrs Mansell said she would inspect the tenant's contract.

### 3. PLANNING APPLICATIONS

- MO/2019/0863 - 21 Warwick Close, South Holmwood. Erection of single two-storey 3 bedroomed detached house with off street parking for 2 cars. This application had been refused but it was confirmed it would be resubmitted with revised plans.

- MO/2019/0731 - Lodge Farm, Lodge Lane, South Holmwood. Engineering works for the restoration of degraded land and landscape works to create a native woodland. The Committee asked Mr Ford, the applicant, to expand on this application. He confirmed that he planned to create a woodland with native trees and enhance the local area and wildlife. This is on an area where the contaminated spoil was dumped from the old Factory site before the building of new houses.
- MO/2018/1328 - Lodge Farm Lodge Lane, South Holmwood. This application is to change of use of the land from agriculture to a contractor's yard with ancillary cabins, containers, parking and boundary treatment (Use Class B8). Mr Ford had addressed the Committee at the start of the meeting. The Councillors recommended this application be approved.
- MO/2019/1375 - Holmwood Park, Mill Road, South Holmwood. This application is for the creation of 1 no. single storey dwelling. The Committee was informed that residents have submitted objections to Mole Valley. There were concerns regarding access, ownership, and traffic management and the fact that the National Trust, a major landowner, had not received any notification regarding the planning application. It was agreed that the Council would write to Mole Valley agreeing with the submitted objections and the major flaw concerning publication of the application.
- MO/2018/1622 - Appeal - 6 Warwick Close, Holmwood, RH5 4NN. The Parish Council continues to reiterate the original objections and continues to support the decision made by Mole Valley District Council for the refusal of planning approval and will relay this to the Planning Inspectorate.

**Carpel House:** Mr Chiverton reported that nothing further had been heard from Mole Valley District Council on this matter.

### **Langdale**

Discussions took place regarding the cladding recently removed from the property and the replacement brickwork which appears to enlarge the property. The Clerk will contact Mole Valley Enforcement Team asking them to view the property with a view to ensuring that no breach has taken place.

## **4. CHILDREN'S PLAYGROUND**

The annual playground Inspection and Risk Assessment has been undertaken by Wicksteeds. The following items have been highlighted in the inspection as medium risks and in need of attention:

- The bolts side of the bench need to be cut back
- The cracks appearing on the concrete sides of the bench need to be filled
- Posts need to be installed on either side of the safety gate to ensure no child can leave the playground without opening the gate

The Clerk will contact Burleys and ask them to deal with the violations.

Mr Foster asked for something to be done about the noise the see-saw makes when in use, this item would have to be taken apart to correct this problem.

## **5. POLICE CRIME STATISTICS**

The Police had provided crime statistics for the village from July to September inclusive. Eight incidents were listed.

## **6. BURLEYS**

The Council was informed that the current five-year contract ends in March 2020. The Clerk will obtain a new proposal for the next five years ensuring the updated specifications are taken into consideration and bring the contract total to the next meeting.

The hedge around the playground has been cut recently and it was agreed the height is now acceptable. The current height ensures that cars leaving Church drive and turning onto Betchets Green Road must stop before moving onward.

## **7. DORKING REPRESENTATIVE FOR THE ALMSHOUSES**

The Councillors unanimously agreed that Mr David Kingham should now represent the Parish Council on the Dorking Almshouses board. The Clerk will write to Mr Kingham and confirm their agreement to his appointment and thank him for taking on this responsibility.

## **8. NATIONAL TRUST**

The Parish Council had received a letter from the National Trust regarding the deregistration of a strip of land, referred to as Langdale Corner. The Clerk will respond asking who has responsibility for maintaining the land after deregistration and ensuring all neighbouring properties have been informed of this proposal.

Also asking them to confirm who owns the strip of land between Langdale hedge and the footpath to the stream.

An abandoned car is on National Trust land, just past the Holly and Laurel on the A24. The Clerk will ask the National Trust to have this removed.

The bushes at the junction of Betchets Green Road and the A24 have been cut back.

The damaged bollards around the pond at Betchets Green Road are still in need of repair. The National Trust have confirmed that they have tried to find a suitable contractor to carry out the work, but this has not yet been possible.

The request to allow parking on National Trust land at the junction of Betchets Green Lane and the A24 has been refused.

## **9. SURREY COUNTY COUNCIL**

The verge cutting was discussed and the possibility of leaving some areas of the verges uncut to encourage the growth of wildflowers whilst ensuring vehicle and pedestrian safety.

The hatching outside the children's playground has now been repainted.

Councillor Cooksey said that work on the obsolete and damaged road signs should be completed before the end of September. The Clerk will give a list of all road signs in the area that need attention to Councillor Cooksey.

## **10. HEALTH AND WELLBEING IN LOCAL COUNCILS**

The Committee agreed that this questionnaire, received from SSALC, was not aimed at Parish Councils but at District Councils and above.

## 11. MOLE VALLEY DISTRICT COUNCIL ANTI-LITTERING CAMPAIGN

Information on this campaign was circulated to all Councillors.

## 12. FINANCE

The updated Financial Regulations were offered for adoption by the Parish Council. These were proposed by Mr Chiverton and seconded by Mr Fairbrother.

The financial statement up to the 31 August 2019 was circulated. The bank reconciliation statement to 31 August 2019 was £4,713.96. (Reserve account £5,418.98).

The second half of the precept and concurrent grant was paid in September giving a current account balance of £12,795.46 after the September invoices had been paid.

The following cheques were passed for payment:

Invoice No.	Payee	Amount	Cheque No.	Purpose
4566	The Image Company	£65.00	639	Autumn Newsletter
807637	Wicksteed	£168.00	640	Annual Inspection & Risk Assessment
76826	Burley and Sons	£918.48	641	Grounds Maintenance 2 <sup>nd</sup> Quarter
WEB11716	HCI Data Limited	£86.40	642	Domain Name renewal
	GACC Subscription	£10.00	643	Membership
	Weebly Renewal	£39.00	644	Website renewal
	Mrs J Russell	£1,248.00	645	Clerk's half-year salary
	HMRC	£312.00	646	Clerk's Income Tax
	Mrs J Russell	£329.01	647	Clerk's Expenses
4408	The Image Company	£69.84	648	SSACL Training info
4428	The Image Company	£24.48	649	Financial Regulations
		<b>Total</b>		<b>£3,185.54</b>

Proposed by Mr. Chiverton and seconded by Mr. Fairbrother.

## 13. WORKING PARTY INVITATION SURREY COUNTY COUNCIL

Surrey County Council have proposed a working party to discuss the possibility of installing hatching along the south-bound carriageway of the A24 at Beare Green roundabout. This would encourage a single lane of traffic and a reduction in speed. This is being proposed to promote pedestrian and cyclist safety. Mr Foster agreed to represent the Parish Council

## 14. DATE FOR NEXT MEETING

The next meeting will be on Thursday 14 November 2019 at 7.00pm.